

**Richard Bland College
Of The College of William and Mary**



2009 Annual Campus Security Report

For calendar year 2008

September 29, 2009

Richard Bland College Annual Campus Safety Report

This report is to serve as the annual security report as required by the Higher Education Opportunity Act and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Richard Bland College Police Department is responsible for compiling and publishing the college's annual security report. The purpose of the report is to provide an overview of the college, policy information on public safety, campus and community crime statistics, phone numbers for resources, and certain safety tips. All the information provided was compiled from departments from within the college including but not limited to; college police department, office of residence life, office of institutional effectiveness, student health, and other local law enforcement agencies.

Overview of the College

Richard Bland College is a two year junior college and a branch of The College of William and Mary in Virginia. The college was founded in 1960 to offer students a traditional curriculum in the liberal arts and sciences leading to the Associates Degree and preparation for transfer to a four year college or university. Richard Bland College opened its first residential housing to approximately 250 students in August of 2008. The college has a student population of approximately 1,600 on campus. The college is situated on 712 acres, with only 225 acres developed, in the Counties of Prince George and Dinwiddie and only 25 miles south of the state capital.

Richard Bland College has 33 full-time faculty members for instruction and 85% are tenured. The regular teaching load is fifteen hours per semester. The graduation and transfer rate as calculated by SCHEV, Fall, 2005 first-time, full-time students who graduated from Richard Bland College within three years is estimated at 28%; 51% of Spring 2008 Richard Bland College graduates transferred to a four year college or university. The College recognizes its responsibility to serve the public by providing educational and cultural opportunities for the community at large.

College Police and Policy Information

Richard Bland College Police

Richard Bland College Police Department has full law enforcement authority on all property the College owns, operates, or leases and all roads that pass through the campus. The College Police Department is comprised of nine full-time and part-time officers and one part-time communications officer. All police officers are sworn and certified by meeting the requirements set by the Virginia Department of Criminal Justice Services. We work very closely with both jurisdictional agencies, Prince George County Police Department and Dinwiddie County Sheriff's Office, in which the College is located.

The mission of the Richard Bland College Police Department is to provide a safe and secure living, learning, and working environment for the students, faculty, staff, and visitors of the College by actively pursuing a positive relationship with the campus community, preserving

public order, protecting the life and property of all, and providing education and training to law enforcement personnel and the College community.

Policy Information

Emergency Operations Plan

The College's emergency operations plan is currently being updated to meet the new template requirements by Virginia Department of Emergency Management, VDEM. The College is currently still using an older version of an emergency response manual. This manual was established before the formation of the police department in 2008. The bomb threat policy and procedures and the tornado policy and procedures have been changed and can be viewed on the police department's portion of the college website.

Emergency Notification System

Richard Bland College has implemented an emergency notification system, RBC Alert, to conform to Section 23-9.2:11 of the Code of Virginia and in accordance with the Higher Education Act of 1965 as amended. RBC Alert is a means of communication that provides students, faculty, and staff with emergency information and/or updates about incidents happening, may possibly happen, and/or weather related information. All emergency information can be received by phone (landline), cell phone, e-mail, and/or SMS text message. The College provides this valuable service through Blackboard Connect-ED. The College will only send messages when circumstances may pose a threat of imminent danger. Emergencies consisting of but not limited to, fire, hazardous materials spill, an act of violence, or a weather condition that could be or is affecting the campus community. The system will be tested at least once a semester to ensure effectiveness and everyone will be notified prior to the test. Information is provided to the college community annually at faculty and staff meetings, student orientation, and when students register their vehicles with the police department to obtain a parking decal. Additional information can be found at http://www.rbc.edu/ENS_FAQ.html.

Missing Person

If any member of the college campus becomes aware of an adult or child on campus is missing, this individual shall contact Richard Bland College Police Department immediately by calling (804) 863-4085. The police department will generate a report and begin investigating the incident. The college community is asked to provide as much information as possible about an incident especially if a description is available of the suspect, victim, and/or a vehicle, if used. Richard Bland College Police will send out an alert via shared crime information networks with law enforcement agencies.

If a member of the college campus becomes aware or has reason to believe that a student who resides in on-campus housing is missing, he or she should contact Richard Bland College Police Department immediately by calling (804) 863-4085. The police department will begin to investigate the case by producing a missing persons report. If during the investigation, it is determined that the student is missing for 24 hours, then the police department will notify the student's confidential emergency contact. If the missing student residing in on-campus housing is under the age of 18 and is not emancipated, the police department will notify the student's

parent or legal guardian immediately after it is determined that the student has been missing for 24 hours.

Students residing on campus have the option to register a confidential emergency contact person with the College Police Department to be notified in a case where the student is determined to be missing. Only the police department staff and those staff members in residence life or student affairs will be able to access this confidential information and can only use it in the furtherance of the missing person investigation. This is a policy adoption made by the college in accordance with the new requirement in the Higher Education Opportunity Act. The link can be found under <http://www.rbc.edu/policedepartment.html>.

Alcohol and Controlled Substance Policy

Richard Bland College takes violations of its alcohol and drug policies seriously. Use of alcohol on College property is prohibited. The College holds to the federal, state, and local laws, which penalize the possession, distribution, and use of controlled substances and illicit drugs. Offenders of such charges are subject to arrest. Drug violations will typically result in suspension or expulsion. Violations of College policy are addressed through the Student Conduct Policy and criminal prosecution is addressed through the appropriate courts.

Students must be mindful of the health risks associated with the abuse of alcohol and drugs. The following are consequences of substance abuse:

- Risk of overall health and well being
- Impairment of judgment and coordination
- Decreased motivation
- Damage to the brain, heart, and liver
- Decreased attention, comprehension, and ability to recall information.
- Physical and psychological dependence
- Overdose and alcohol poisoning
- Fainting/Blackouts

Students are encouraged to visit the counselors in the Center for Student Affairs if they (or their peers) are struggling with alcohol or drug abuse. The Division of Student Affairs has Community Service Referral Guides available in a hardcopy format or online at http://www.rbc.edu/PDFS/Community_Service_Guide.pdf. The guide provides a list of various counseling agencies that assist individuals struggling with substance abuse.

Campus Building Access

The classroom facilities and administrative facilities are locked and unlocked by the Richard Bland College Police Department. These buildings are open to the public during normal operating hours. The classroom facilities are locked after the evening courses are finished, 10:00 p.m., and are opened at 7:00 a.m. for classes to begin during the weekday. They are usually locked on Saturday and Sunday unless a college sanctioned event is scheduled. The administrative offices are locked from 5:00 p.m. to 8:00 a.m. during the weekday and are closed on Saturday and Sunday with the exception of college sanctioned activities.

The residential village apartments on campus are secured at all times. Only students who reside in the residence halls are allowed to access the building through an electronic card key access. All visitors are to be escorted by a resident student. All exterior doors are not to be chalked open at any time. The building has video surveillance cameras at each exit and entry door, locations on each hallway on each floor, and in the elevators and are recorded and periodically monitored by the police department. All interior apartment doors are secured by electronic card key access and only the students who reside in the apartment have access. A student's individual room in the apartment is secured by a lock which only that student has a key to unlock. Resident Advisors (RAs) and police officers make rounds during the evening hours to verify that exterior doors are secured. The building is also designed with a fire monitoring system that will contact the police department for any smoke detector activation, alarm, or actual fire. If an actual fire alarm is activated, the monitoring company also contacts the local fire department to respond.

Services Provided

Student Identification Cards

All students must have a college identification card each year to use the library, participate in intramural or club sports, and other college related activities. All residential students must have college identification cards for access to the residential village. Identification Cards are produced by the Facilities Department and can be obtained each year during student orientation or during specified days and hours during the academic year.

Student Counseling

All students are advised on academic courses by the Center for Student Affairs or through the Academic, Career, and Transfer (ACT) Center. The Center for Student Affairs and Office of Residence Life staff are also available for students who need counseling on other issues or problems occurring on campus or in reference to everyday life. Students who have an addiction or other problems that may need further counseling may obtain information for outside resources from these staff members as well. For more information, please visit http://www.rbc.edu/PDFS/Community_Service_Guide.pdf.

Student Escort

Richard Bland College Police Department is available to escort students to and from buildings on campus to their cars and /or the residence halls in the evening hours. This service is offered to those who must cross campus during the nighttime alone. The police department can be contacted for this service by calling (804) 720-9179.

Medical Clinic

Richard Bland College has a medical clinic on campus located in the Student Commons. The medical clinic is staffed by a physician and two nurses. The medical clinic offers awareness discussions in alcohol and drug abuse, domestic assault, smoking cessation/addictive illnesses, nutrition counseling, and CHOICES (lifestyle choices and reproductive counseling for males and females). The clinic also offers the following services Monday through Friday from 9:00 a.m. to 2:00 p.m.: allergy shots, immunizations upon request, acute illness care, primary care issues, physicals, minor orthopedic injuries, sutures(stitches), well woman exams(paps), laboratory

services(on site and through Lab Corp) at cost, cholesterol screening, annual flu vaccines, and referral to appropriate specialists as needed.

Sexual Assault and Prevention

Sexual Assault/Sex Offenses

Sexual Assault is a serious and inappropriate sexual behavior that is not tolerated at Richard Bland College. Rape, sexual assault and/or battery, and other forcible and non-forcible sex offenses are criminal acts and punishable by both civil and criminal legal action. The Student Disciplinary System administered through the Center for Student Affairs adjudicates, at the request of the victim, all cases involving sex offenses or sexual harassment in which the alleged perpetrator is a student of Richard Bland College.

Richard Bland College Police Department is always available and ready to assist in any of these cases that a victim wants to come forward with information. Victims are many times hesitant to tell anyone of a sexual assault because they tend to feel a variety of conflicting emotions. Victims need to remember the assault is not their fault and the college is ready to help. A victim may receive assistance from staff at the Center for Student Affairs, an outside counseling resource, or when criminal charges are filed, a victim witness coordinator is available through the local Commonwealth's Attorney's Office.

If a victim of sexual assault:

- Contact the police for assistance, information, or to report the incident. Richard Bland College Police should be contacted for on-campus incidents and the local police should be contacted for off-campus incidents.
- Seek medical attention at a local hospital, Southside Regional Medical Center. A qualified physician or SANE (a certified forensic sexual assault nurse examiner) will examine you and collect evidence if you decide to pursue criminal charges.
- If possible, do not change clothes, shower, eat or drink between the rape or assault and you going to the hospital. Take a change of clothes with you because the police will need the clothes you were wearing for evidence. The evidence in this type of case is critical and can assist in the prosecution.
- The hospital can assign a trained companion to assist you with your needs and can help direct you to available services.
- If you do not wish to prosecute, it is important to have a physical exam after the assault. There could be physical injuries and bruising or the perpetrator might have passed on a sexually transmitted disease that requires treatment. The hospital can give you information on testing for HIV/AIDS. This test may ease your mind but six months must elapse after the incident to accurately detect the presence of HIV, the virus that causes AIDS.
- Consider your judicial options carefully. See legal options below.
- If the assault interferes with your ability to complete your academic work, consult with the Center for Student Affairs or the Provost's Office. The Assistant Provost can assist in changing academic and living situations should the victim request such assistance and such changes are reasonably available.

- Counseling is available by the Center for Student Affairs or from an outside resource. All counseling provided to victims of sexual assault is CONFIDENTIAL.

Legal Options

Sexual assault victims have three legal options to choose from: filing criminal charges, filing college disciplinary charges, and/or filing a civil suit. The victim does not have to pick one option. The victim could pick all three of the above options. The victim can only choose the college disciplinary charge if the perpetrator is a student of Richard Bland College.

The option of filing criminal charges is supported by Richard Bland College Police Department. The first step in the criminal process is to file a police report with the department so an investigation can begin and charges can be placed on the suspect. If the crime occurred on-campus, it is under the jurisdiction of Richard Bland College Police. If the crime occurred off-campus, it is under the jurisdiction of the locality in which the offense was committed and must be reported to that jurisdiction's law enforcement agency. It is best to go to the police as soon as possible after an incident, in order to preserve as much evidence as possible. You do not have to file criminal charges immediately but the criminal case is stronger with the ability to have the most physical evidence as possible. There are statutes of limitations for filing criminal charges but they are typically several years in duration.

The option of filing a disciplinary charge, through the student disciplinary system, is administered through the Center for Student Affairs. The victim must request the charge or if the victim files a police report a charge will be filed with the Center for Student Affairs for discipline against the perpetrator. The charge can only be filed if the alleged offender is a student of Richard Bland College. The Center for Student Affairs will examine violations to college policy. Disciplinary hearings do not replace or are not a substitute for criminal prosecution. Students who choose disciplinary charges are also encouraged to evaluate and/or seek criminal charges and/or civil prosecution. The burden of proof is the preponderance of the evidence which is less than beyond a reasonable doubt for criminal prosecution. Contact the Center for Student Affairs for further information by calling (804) 862-6249.

The option of filing a civil suit is the right of a victim to sue the perpetrator or other parties involved for monetary damages. This course of action can be done alone or in conjunction with criminal prosecution and/or the filing of disciplinary charges. As with disciplinary hearings, the burden of proof is a preponderance of the evidence. This action does require an attorney and victims are advised to seek further consultation in this matter with a private attorney.

Sex Offender Registry and Access to Related Information

The Federal Campus Sex Crime Prevention Act requires that the campus community be advised where law enforcement agency information, provided by a State, concerning registered sex offenders may be obtained. This can be found at <http://sex-offender.vsp.virginia.gov/sor/>.

Important Phone Numbers

The following phone numbers and individuals or departments listed will help students contact the proper officials depending on the situation. All of the issues listed above will have a department or individual listed below for contact. Please use these phone numbers to report crimes or to obtain further information.

Richard Bland College Police Department	
Emergency(using on-campus phone)	9-911
Emergency(using other devices)	911
Normal Business Hours	(804) 863-4085
Nights, Weekends, Holidays	(804) 720-9179
Emergency Planner	(804) 862-6203
Center for Student Affairs	(804) 862-6249
Office of Residence Life	(804) 862-6161
Provost Office	(804) 862-6242
ACT Center	(804) 863-4037
Facilities Department	(804) 863-1655
RBC Medical Clinic	(804) 863-1603
Southside Regional Medical Center	(804) 765-5000

Reporting a Crime

All criminal activity, traffic crashes, and suspicious activity needs to be reported to Richard Bland College Police Department. The cooperation, involvement, and prompt reporting of information is crucial to the success of keeping our campus safe and solving crimes committed on campus. The police department is ready to investigate crimes and help prevent crimes from occurring in our college community. Employees and students must assume responsibility in the prevention of crime by accurately and promptly reporting suspicious activity. They must also assume responsibility for the security of themselves and the security of their personal belongings by being aware of College policies and regulations and by taking common sense precautions. Please contact the police department by phone or view our website for further information at <http://www.rbc.edu/policedepartment.html>.

Safety Tips

- Walk in well-lighted areas. Walk with a friend or call the police department for an escort.
- Avoid shortcuts and isolated areas when walking after dark.
- Avoid working or studying in a building alone at night.
- Lock your cars and secure any valuables when parking on campus.
- Don't leave personal property unattended in buildings.
- Be familiar with emergency call boxes
- Opt-In to the emergency notification system, RBC Alert.
- Never prop open exterior doors.
- Never share your residential access card or keys with anyone.
- Keep your room door locked even when leaving for "a minute".
- Lock windows and close shades after dark.
- Use a bicycle lock to secure your bicycle when not in use.
- Engrave your valuables.
- Carry a whistle or other noisemaker.
- Report all criminal and suspicious activity to the police.

Richard Bland College Crime Statistics

OFFENSE	ON CAMPUS			NONCAMPUS			PUBLIC PROPERTY			GRAND TOTAL			RESIDENTIAL		
	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008
MURDER/NON NEGLIGENT MANSLAUGHTER	0	0	0	n/a	n/a	n/a	0	0	0	0	0	0	n/a	n/a	0
NEGLIGENT MANSLAUGHTER	0	0	0	n/a	n/a	n/a	0	0	0	0	0	0	n/a	n/a	0
SEX OFFENSE, FORCIBLE	0	0	0	n/a	n/a	n/a	0	0	0	0	0	0	n/a	n/a	0
SEX OFFENSE, NON FORCIBLE	0	0	0	n/a	n/a	n/a	0	0	0	0	0	0	n/a	n/a	0
ROBBERY	0	0	1	n/a	n/a	n/a	0	0	0	0	0	1	n/a	n/a	1
AGGRAVATED ASSAULT	0	0	0	n/a	n/a	n/a	0	0	0	0	0	0	n/a	n/a	0
BURGLARY	0	2	5	n/a	n/a	n/a	0	0	0	0	2	5	n/a	n/a	5
MOTOR VEHICLE THEFT	0	0	0	n/a	n/a	n/a	0	0	0	0	0	0	n/a	n/a	0
ARSON	0	0	0	n/a	n/a	n/a	0	0	0	0	0	0	n/a	n/a	0

HATE CRIMES	0	0	0	n/a	n/a	n/a	0	0	0	0	0	0	n/a	n/a	0
LIQUOR LAW VIOLATIONS REFERRED DISCIPLINE	0	0	30	n/a	n/a	n/a	0	0	0	0	0	30	n/a	n/a	30
LIQUOR LAW ARRESTS	0	0	2	n/a	n/a	n/a	0	0	0	0	0	2	n/a	n/a	2
DRUG VIOLATIONS REFERED	0	0	4	n/a	n/a	n/a	0	0	0	0	0	4	n/a	n/a	4
DRUG LAW ARREST	0	0	1	n/a	n/a	n/a	0	0	0	0	0	1	n/a	n/a	1
ILLEGAL WEAPONS POSSESSESSION REFERRED	0	0	0	n/a	n/a	n/a	0	0	0	0	0	0	n/a	n/a	0
ILLEGAL WEAPONS POSSESSION ARRESTS	0	0	0	n/a	n/a	n/a	0	0	0	0	0	0	n/a	n/a	0