

**Richard Bland College
Of The College of William and Mary**



2010 Annual Campus Security and Fire Safety Report

For calendar year 2010

September 27, 2011

Richard Bland College Annual Campus Security and Fire Safety Report

This report is to serve as the annual security and fire safety report as required by the Higher Education Opportunity Act and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Richard Bland College Police Department is responsible for compiling and publishing the college's annual security report. The purpose of the report is to provide an overview of the College, policy information on public safety, campus and community crime statistics, phone numbers for resources, and certain safety tips. All the information provided was compiled from departments from within the college including but not limited to; college police department, emergency management, office of residence life, division of student affairs, office of institutional effectiveness, student health, and other local law enforcement agencies.

Overview of the College

Richard Bland College is a two year junior college and a branch of The College of William and Mary in Virginia. The college was founded in 1960 to offer students a traditional curriculum in the liberal arts and sciences leading to the Associates Degree and preparation for transfer to a four year college or university. Richard Bland College opened its first residential housing to approximately 250 students in August of 2008. Fall 2010 enrollment showed a student population of approximately 1,587. The college is situated on 712 acres, with only 225 acres developed, in the Counties of Prince George and Dinwiddie and 25 miles south of the state capital.

Richard Bland College has 33 full-time faculty members for instruction of which 85% are tenured. The regular teaching load is fifteen hours per semester. The College conferred 211 degrees in the spring of 2010. The College recognizes its responsibility to serve the public by providing educational and cultural opportunities for the community at large.

College Police and Policy Information

Richard Bland College Police

Richard Bland College Police Department has full law enforcement authority on all property the College owns, operates, or leases and all roads that pass through the campus. The College Police Department is comprised of nine full-time and part-time officers, two part-time communications officers, and a part-time emergency planner. All police officers are sworn and certified by meeting the requirements set by the Virginia Department of Criminal Justice Services. We work very closely with both jurisdictional agencies, Prince George County Police Department and Dinwiddie County Sheriff's Office, in which the College is located.

The mission of the Richard Bland College Police Department is to provide a safe and secure living, learning, and working environment for the students, faculty, staff, and visitors of the College by actively pursuing a positive relationship with the campus community, preserving public order, protecting the life and property of all, and providing education and training to law enforcement personnel and the College community.

Policy Information

Emergency Operations Plan and Preparedness

The College incorporated a part-time emergency planner position within the police department near the end of the 2009 calendar year. The current emergency planner has over 30 years of experience and education in law enforcement, fire, EMS, and emergency management. A new emergency operations plan was written by the Emergency Planner soon after his arrival. This new plan gives key administrators and staff personnel directives and essential support functions in the case of an emergency on campus. The emergency operations plan is integrated with the jurisdictions, Prince George and Dinwiddie Counties, in which the College is located. The Emergency Planner keeps the Chief of Police apprised of building code violations, fire code violations, and other OSHA and safety violations. These violations are forwarded to the appropriate departments for resolution.

Emergency preparedness and information on what to do in an emergency is essential in keeping our college community safe. The College has a section of the website dedicated to emergency management. This portion of the website gives useful information on types of incidences, key terms that will be used, and other emergency information. The emergency management site can be viewed by visiting <http://www.rbc.edu/emergencymanagement.php>.

Emergency Notification System (ENS)

Richard Bland College has implemented an emergency notification system, RBC Alert, to conform to Section 23-9.2:11 of the Code of Virginia and in accordance with the Higher Education Act of 1965 as amended. RBC Alert is a means of communication that provides students, faculty, and staff with emergency information and/or updates about incidents happening, may possibly happen, and/or weather related information. All emergency information can be received by phone (landline), cell phone, e-mail, and/or SMS text message. The College provides this valuable service through Blackboard Connect-ED. The College will only send messages when circumstances may pose a threat of imminent danger. Emergencies consisting of but not limited to, fire, hazardous materials spill, an act of violence, or a weather condition that could be or is affecting the campus community. The Chief of Police, Police Lieutenant, and/or Emergency Planner will authorize when and what message will be delivered to the college community during an emergency and any updated information. The system will be tested at least once a semester to ensure effectiveness and everyone will be notified prior to the test. The police department conducted an announced testing of the emergency notification system in March 2010 for a tornado drill and in November 2010 to notify our ERT of their meeting. Information is provided to the college community annually at faculty and staff meetings, student orientation, and when students register their vehicles with the police department to obtain a parking decal. Additional information can be found at http://www.rbc.edu/ENS_FAQ.php.

Timely Warning Notices

“Timely warnings” will be provided to the college community in the event of a reported crime, either on campus or in the immediate vicinity of campus that, in the judgment of the Chief of Police or his designee, constitutes an ongoing or continuing threat to the college community.

The warnings are usually disseminated for the following crimes, which meet the standards set by the Uniformed Crime Reporting guidelines (UCR) and National Incident Based Reporting System (NIBRS): arson, murder, and robbery. Cases involving the crimes of aggravated assault and sex offenses are considered on a case-by-case basis which is dependent on the facts of the case. If there is not an ongoing threat to the college community a timely warning would not be disseminated. The warnings are generally written or approved by the Chief of Police or his designee and will be sent by e-mail to all faculty, staff, and students' college e-mail account. It is imperative that an individual's college e-mail account is able to receive and not filled with unchecked e-mails. When "time" allows, the emergency notification system would be used for these notifications as well.

Emergency Evacuation

All academic buildings and administrative office facilities practice emergency evacuation procedures as least twice a year during each semester. The emergency evacuation procedures are tested through fire drills. The purpose of the fire drills is to provide everyone practice in the event there is a real fire or other evacuation emergency. The drills prepare the occupants of the building for an organized evacuation in the case of an emergency. During the evacuation drills, the occupants familiarize themselves with the most direct route to exit. All drills are coordinated through the Emergency Planner.

Missing Person

If any member of the college campus becomes aware of an adult or child on campus is missing, this individual shall contact Richard Bland College Police Department immediately by calling (804) 863-4085. The police department will generate a report and begin investigating the incident. The college community is asked to provide as much information as possible about an incident especially if a description is available of the suspect, victim, and/or a vehicle, if used. Richard Bland College Police will send out an alert via shared crime information networks with law enforcement agencies.

If a member of the college campus becomes aware or has reason to believe that a student who resides in on-campus housing is missing, he or she should contact Richard Bland College Police Department immediately by calling (804) 863-4085. The police department will begin to investigate the case by producing a missing persons report. If during the investigation, it is determined that the student is missing for 24 hours or there is formidable information to immediately pursue an active investigation, then the police department will notify the student's confidential emergency contact. If the missing student residing in on-campus housing is under the age of 18 and is not emancipated, the police department will notify the student's parent or legal guardian immediately after it is determined that the student has been missing for 24 hours or there is formidable information to immediately pursue an active investigation.

Students residing on campus have the option to register a confidential emergency contact person with the College Police Department to be notified in a case where the student is determined to be missing. Only the police department staff and those staff members in residence life or student affairs will be able to access this confidential information and can only use it in the furtherance of the missing person investigation. This is a policy adoption made by the college in accordance

with the new requirement in the Higher Education Opportunity Act. The link can be found under http://www.rbc.edu/PDFS/Missing_Adult-Child_Procedure.pdf.

Alcohol and Controlled Substance Policy

Richard Bland College takes violations of its alcohol and drug policies seriously. Use of alcohol on College property is prohibited. The College holds to the federal, state, and local laws, which penalize the possession, distribution, and use of controlled substances and illicit drugs. Offenders of such charges are subject to arrest. Drug violations will typically result in suspension or expulsion. Violations of College policy are addressed through the Student Conduct Policy and criminal prosecution is addressed through the appropriate courts.

Students must be mindful of the health risks associated with the abuse of alcohol and drugs. The following are consequences of substance abuse:

- Risk of overall health and well being
- Impairment of judgment and coordination
- Decreased motivation
- Damage to the brain, heart, and liver
- Decreased attention, comprehension, and ability to recall information.
- Physical and psychological dependence
- Overdose and alcohol poisoning
- Fainting/Blackouts

Students are encouraged to visit the counselors in the Center for Student Affairs if they (or their peers) are struggling with alcohol or drug abuse. The Division of Student Affairs has Community Service Referral Guides available in a hardcopy format or online at http://www.rbc.edu/PDFS/Community_Service_Guide.pdf. The guide provides a list of various counseling agencies that assist individuals struggling with substance abuse.

Campus Building Access

The classroom facilities and administrative facilities are locked and unlocked by the Richard Bland College Police Department. These buildings are open to the public during normal operating hours. The classroom facilities are locked after the evening courses are finished, 10:00 p.m., and are opened at 7:00 a.m. for classes to begin during the weekday. They are usually locked on Saturday and Sunday unless a college sanctioned event is scheduled. The administrative offices are locked from 5:00 p.m. to 8:00 a.m. during the weekday and are closed on Saturday and Sunday with the exception of college sanctioned activities.

The residential village apartments on campus are secured at all times. Only students who reside in the residence halls are allowed to access the building through an electronic card key access. All visitors are to be escorted by a resident student. All exterior doors are not to be propped open at any time. The building has video surveillance cameras at each exit and entry door, locations on each hallway on each floor, and in the elevators and are recorded and periodically monitored by the police department. All interior apartment doors are secured by electronic card key access and only the students who reside in the apartment have access. A student's individual room in the apartment is secured by a lock which only that student has a key to unlock. Resident

Advisors (RAs) and police officers make rounds during the evening hours to verify that exterior doors are secured.

Services Provided

Student Identification Cards

All students must have a college identification card each year to use the library, participate in intramural or club sports, and other college related activities. All residential students must have college identification cards for access to the residential village. Identification Cards are produced by the Facilities Department and can be obtained each year during student orientation or during specified days and hours during the academic year.

Student Counseling

All students are advised on academic courses by the Division of Student Affairs or through the Academic, Career, and Transfer (ACT) Center. The Division of Student Affairs and Office of Residence Life staff are also available for students who need counseling on other issues or problems occurring on campus or in reference to everyday life. Students who have an addiction or other problems that may need further counseling may obtain information for outside resources from these staff members as well. The College has also partnered with the James House through a memorandum of understanding and contact can be made with one of their counselors by contacting the James House directly or through the College Police Department and/or Division of Student Affairs. For more information, please visit http://www.rbc.edu/PDFS/Community_Service_Guide.pdf.

Student Escort

Richard Bland College Police Department is available to escort students to and from buildings on campus to their cars and/or the residence halls in the evening hours. This service is offered to those who must cross campus during the nighttime alone. The police department can be contacted for this service by calling (804) 720-9179.

Medical Clinic

Richard Bland College has a medical clinic on campus located in the Student Commons. The medical clinic is staffed by a physician and two nurses. The medical clinic offers awareness discussions in alcohol and drug abuse, domestic assault, smoking cessation/addictive illnesses, nutrition counseling, and CHOICES (lifestyle choices and reproductive counseling for males and females). The clinic also offers the following services Monday through Friday from 9:00 a.m. to 2:00 p.m.: allergy shots, immunizations upon request, acute illness care, primary care issues, physicals, minor orthopedic injuries, sutures (stitches), well woman exams (paps), laboratory services (on site and through Lab Corp) at cost, cholesterol screening, annual flu vaccines, and referral to appropriate specialists as needed.

Sexual Assault and Prevention

Sexual Assault/Sex Offenses

Sexual Assault is a serious and inappropriate sexual behavior that is not tolerated at Richard Bland College. Rape, sexual assault and/or battery, and other forcible and non-forcible sex

offenses are criminal acts and punishable by both civil and criminal legal action. The Student Disciplinary System administered through the Division of Student Affairs adjudicates, at the request of the victim, all cases involving sex offenses or sexual harassment in which the alleged perpetrator is a student of Richard Bland College.

Richard Bland College Police Department is always available and ready to assist in any of these cases that a victim wants to come forward with information. Victims are many times hesitant to tell anyone of a sexual assault because they tend to feel a variety of conflicting emotions. Victims need to remember the assault is not their fault and the college is ready to help. A victim may receive assistance from staff at the Center for Student Affairs, an outside counseling resource, or when criminal charges are filed, a victim witness coordinator is available through the local Commonwealth's Attorney's Office.

If a victim of sexual assault:

- Contact the police for assistance, information, or to report the incident. Richard Bland College Police should be contacted for on-campus incidents and the local police should be contacted for off-campus incidents.
- Seek medical attention at a local hospital, Southside Regional Medical Center. A qualified physician or SANE (a certified forensic sexual assault nurse examiner) will examine you and collect evidence if you decide to pursue criminal charges.
- If possible, do not change clothes, shower, eat or drink between the rape or assault and you going to the hospital. Take a change of clothes with you because the police will need the clothes you were wearing for evidence. The evidence in this type of case is critical and can assist in the prosecution.
- The hospital can assign a trained companion to assist you with your needs and can help direct you to available services.
- If you do not wish to prosecute, it is important to have a physical exam after the assault. There could be physical injuries and bruising or the perpetrator might have passed on a sexually transmitted disease that requires treatment. The hospital can give you information on testing for HIV/AIDS. This test may ease your mind but six months must elapse after the incident to accurately detect the presence of HIV, the virus that causes AIDS.
- Consider your judicial options carefully. See legal options below.
- If the assault interferes with your ability to complete your academic work, consult with the Center for Student Affairs or the Provost's Office. The Director of Student Affairs and/or the Provost can assist in changing academic and living situations should the victim request such assistance and such changes are reasonably available.
- Counseling is available by the Center for Student Affairs or from an outside resource. All counseling provided to victims of sexual assault is CONFIDENTIAL.

Legal Options

Sexual assault victims have three legal options to choose from: filing criminal charges, filing college disciplinary charges, and/or filing a civil suit. The victim does not have to pick one option. The victim could pick all three of the above options. The victim can only choose the college disciplinary charge if the perpetrator is a student of Richard Bland College.

The option of filing criminal charges is supported by Richard Bland College Police Department. The first step in the criminal process is to file a police report with the department so an investigation can begin and charges can be placed on the suspect. If the crime occurred on-campus, it is under the jurisdiction of Richard Bland College Police. If the crime occurred off-campus, it is under the jurisdiction of the locality in which the offense was committed and must be reported to that jurisdiction's law enforcement agency. It is best to go to the police as soon as possible after an incident, in order to preserve as much evidence as possible. You do not have to file criminal charges immediately but the criminal case is stronger with the ability to have the most physical evidence as possible. There are statutes of limitations for filing criminal charges but they are typically several years in duration.

The option of filing a disciplinary charge, through the student disciplinary system, is administered through the Division of Student Affairs. The victim must request the charge or if the victim files a police report a charge will be filed with the Division of Student Affairs for discipline against the perpetrator. The charge can only be filed if the alleged offender is a student of Richard Bland College. The Division of Student Affairs will examine violations to college policy. Disciplinary hearings do not replace or are not a substitute for criminal prosecution. Students who choose disciplinary charges are also encouraged to evaluate and/or seek criminal charges and/or civil prosecution. The burden of proof is the preponderance of the evidence which is less than beyond a reasonable doubt for criminal prosecution. Contact the Division of Student Affairs for further information by calling (804) 862-6249.

The option of filing a civil suit is the right of a victim to sue the perpetrator or other parties involved for monetary damages. This course of action can be done alone or in conjunction with criminal prosecution and/or the filing of disciplinary charges. As with disciplinary hearings, the burden of proof is a preponderance of the evidence. This action does require an attorney and victims are advised to seek further consultation in this matter with a private attorney.

Sex Offender Registry and Access to Related Information

The Federal Campus Sex Crime Prevention Act requires that the campus community be advised where law enforcement agency information, provided by a State, concerning registered sex offenders may be obtained. This can be found at <http://sex-offender.vsp.virginia.gov/sor/>.

Important Phone Numbers

The following phone numbers and individuals or departments listed will help students contact the proper officials depending on the situation. All of the issues listed above will have a department or individual listed below for contact. Please use these phone numbers to report crimes or to obtain further information.

Richard Bland College Police Department	
Emergency (using on-campus phone)	9-911
Emergency (using other devices)	911

Normal Business Hours	(804) 863-4085
Nights, Weekends, Holidays	(804) 720-9179
Emergency Planner	(804) 862-6203
Division of Student Affairs	(804) 862-6249
Office of Residence Life	(804) 862-6161
Provost Office	(804) 862-6242
ACT Center	(804) 863-4037
Facilities Department	(804) 863-1655
RBC Medical Clinic	(804) 863-1603
Southside Regional Medical Center	(804) 765-5000

Reporting a Crime

All criminal activity, traffic crashes, and suspicious activity needs to be reported to Richard Bland College Police Department. The cooperation, involvement, and prompt reporting of information is crucial to the success of keeping our campus safe and solving crimes committed on campus. The police department is ready to investigate crimes and help prevent crimes from occurring in our college community. Employees and students must assume responsibility in the prevention of crime by accurately and promptly reporting suspicious activity. They must also assume responsibility for the security of themselves and the security of their personal belongings by being aware of College policies and regulations and by taking common sense precautions. Please contact the police department by phone or view our website for further information at <http://www.rbc.edu/policedepartment.php>.

Safety Tips

- Walk in well-lighted areas. Walk with a friend or call the police department for an escort.
- Avoid shortcuts and isolated areas when walking after dark.
- Avoid working or studying in a building alone at night.
- Lock your cars and secure any valuables when parking on campus.
- Don't leave personal property unattended in buildings.
- Be familiar with emergency call boxes.
- Opt-In to the emergency notification system, RBC Alert.
- Never prop open exterior doors.
- Never share your residential access card or keys with anyone.
- Keep your room door locked even when leaving for "a minute".

- Lock windows and close shades after dark.
- Use a bicycle lock to secure your bicycle when not in use.
- Engrave your valuables.
- Carry a whistle or other noisemaker.
- Report all criminal and suspicious activity to the police.

Richard Bland College Crime Statistics

OFFENSE	ON CAMPUS			NONCAMPUS			PUBLIC PROPERTY			GRAND TOTAL			RESIDENTIAL		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
MURDER/NON NEGLIGENT MANSLAUGHTER	0	0	0	n/a	n/a	n/a	0	0	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	n/a	n/a	n/a	0	0	0	0	0	0	0	0	0
SEX OFFENSE, FORCIBLE	0	1	0	n/a	n/a	n/a	0	0	0	0	1	0	0	1	0
SEX OFFENSE, NON FORCIBLE	0	0	0	n/a	n/a	n/a	0	0	0	0	0	0	0	0	0
ROBBERY	1	0	0	n/a	n/a	n/a	0	0	0	1	0	0	1	0	0
AGGRAVATED ASSAULT	0	0	0	n/a	n/a	n/a	0	0	0	0	0	0	0	0	0
BURGLARY	5	0	1	n/a	n/a	n/a	0	0	0	5	0	1	5	0	0
MOTOR VEHICLE THEFT	0	0	0	n/a	n/a	n/a	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	n/a	n/a	n/a	0	0	0	0	0	0	0	0	0

HATE CRIMES	0	0	0	n/a	n/a	n/a	0	0	0	0	0	0	0	0	0
LIQUOR LAW VIOLATIONS REFERRED DISCIPLINE	30	24	18	n/a	n/a	n/a	0	0	0	30	24	18	30	24	18
LIQUOR LAW ARRESTS	2	4	0	n/a	n/a	n/a	0	0	0	2	4	0	2	4	0
DRUG VIOLATIONS REFERRED	4	2	7	n/a	n/a	n/a	0	0	0	4	2	7	4	2	7
DRUG LAW ARREST	1	4	0	n/a	n/a	n/a	0	1	1	1	5	1	1	4	0
ILLEGAL WEAPONS POSSESESSION REFERRED	0	0	0	n/a	n/a	n/a	0	0	0	0	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION ARRESTS	0	0	0	n/a	n/a	n/a	0	1	0	0	1	0	0	0	0

Fire Safety Section

Overview

The Higher Education Opportunity Act (Public Law 110-315) became law in August, 2008, requiring all United States academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire-related on-campus housing statistics related to student housing. The following public disclosure report details all information required by this law as it relates to Richard Bland College.

On-Campus Housing Fire Safety Equipment

All Richard Bland College residence halls are protected by a fire suppression system (sprinklered), which includes detection, manual pull stations, and an audible alarm. The fire system is monitored by Diebold, an off-site fire system monitoring company, 24 hours/day, seven days/week. Depending on the type of activation, Diebold may only call the College Police Department or may also call the local fire department as well. An example of Diebold only calling the College Police Department would be if a smoke detector is only activated in one area of one apartment because a student burnt food on the stove. An example of Diebold calling the local fire department and the College Police Department would be if smoke is detected in the hallway or more than one apartment, or if a sprinkler is activated. The buildings are also equipped with an emergency generator; upon loss of power, the generator automatically activates to assure adequate egress lighting in hallways and emergency exit stairwells. The fire system and all fire extinguishers are strictly maintained and tested in accordance with applicable state regulations and national standards.

Fire Safety Education, Training and Fire Drills

Training on fire and life safety is provided to the Office of Residence Life staff and Residential Advisors. Informational handouts are provided at the beginning of the fall semester by the Emergency Planner. All on-campus residents (including those with special needs) are briefed on fire safety issues at the beginning of each semester through floor meetings. Residents are required to comply with the fire safety regulations outlined in the “Student Handbook,” which includes information on fire safety and what appropriate action to take during a fire alarm or fire emergency evacuation.

Fire drills are conducted in residence halls each semester in coordination with the Emergency Planner and the College Police Department. The drills are conducted to ensure proper functioning of the building fire alarm system and to familiarize residents with the process of evacuation. Occupants must evacuate for a drill just as they would for a real fire.

When the fire alarm sounds, everyone must evacuate the building immediately every time. All fire alarms must be treated like a fire situation. Failure to evacuate the building, or evacuate in a timely manner, may result in disciplinary action. In addition, anyone involved in initiating a false alarm or inappropriately discharging a fire extinguisher will face disciplinary action and possible criminal charges.

Student Housing Fire Evacuation Procedures

Students are required to follow and know the procedures written in the Student Handbook for evacuation of residential facilities in the event of a fire or fire drill. The fire evacuation procedures, listed below, can be accessed through the College website at http://www.rbc.edu/PDFS/Stud_Hdbk_11_12.pdf.

When the fire siren sounds, everyone must leave the building immediately. No one is to return to the building until the RBC Police gives permission. All persons must stand 50 feet away from the buildings. All persons must stand clear of roadways to allow firefighting equipment to reach the building.

Fire Prevention Polices

The following policies and regulations can also be found in the Student Handbook. Everyone has access to the Student Handbook through the College website at http://www.rbc.edu/PDFS/Stud_Hdbk_11_12.pdf.

Fire Safety Regulations:

High importance is placed by RBC on promoting fire safety in the residence halls and encouraging all students and student groups to take leadership in this area. Students are expected to participate in regular residence hall fire drills and attend periodic fire safety programs in order to understand how to manage the risks and respond appropriately in case of emergency. There are serious sanctions for those who, through violation of fire codes, create a danger for others. This includes setting off false alarms, tampering with firefighting equipment, or failing to leave a building when a fire alarm is activated. Sanctions will range from loss of privileges to dismissal from RBC.

Each student room will be inspected at least three times a year to determine whether fire safety regulations are being followed. Also, RBC personnel retain the right to conduct additional room inspections to ascertain safety conditions.

In general, when students present concerns or ideas that could result in safer residence halls, the ORL will consider those suggestions.

1. Curtains, draperies, hangings, and other decorative materials suspended from walls shall be flame resistant or non-combustible.
2. Decorative materials shall not exceed 10 percent of the aggregate area of walls and ceilings.
3. No decorations or other objects shall be placed to obstruct exits, access thereto, egress there from, or visibility thereof.

All residents are expected to observe the following regulations critical to the prevention of residence hall fires:

1. The use or possession of any dangerous chemical or explosive material, such as fireworks, gun powder, gasoline, etc., is prohibited within the residence halls.
2. The possession, lighting or burning of candles, incense, oil lamps, lanterns, grills or any device capable of producing an open or enclosed/contained flame or odor is prohibited in all student residences.
3. The possession or burning of oil lamps, other flammable items, or substances that produce an offensive odor is prohibited.
4. The possession or use of halogen lamps is prohibited.
5. Residents found to be tampering with fire alarms, smoke detectors, or fire extinguishers are subject to RBC disciplinary action and/or legal prosecution. The same sanctions apply to calling an ambulance or fire-fighting apparatus without just cause.
6. The hanging of any object or item from ceilings or fire sprinkler heads is prohibited.
7. Room doors, corridors, stairways, and building exits should be kept clear of obstructions at all times. Fire doors on corridors and in stairways should be kept closed at all times.
8. All residents and guests must evacuate any building in which a fire alarm sounds. Persons refusing to evacuate constitute a hazard to fire officials and will be subject to disciplinary action.

Room Decorations and Modifications

Room decorations and modifications are important in personalizing student rooms, but students should make plans that enhance their personal safety.

Wall hangings, posters, or other hanging room decorations must be affixed to and flush with the wall using products approved by the ORL. Wall hangings or beads cannot cover exit routes. The indiscriminate use of nails, tacks, or screws is not permitted. Students should not hang objects from the ceiling, sprinkler system, or any component of the fire alarm system. Because of the importance of ceiling tiles in preventing the spread of fire, students are prohibited from removing or replacing ceiling tiles or storing items above the ceiling tiles.

All decorative materials shall be non-combustible or flame resistant. These materials must have a tag stating that they are non-combustible or have a certificate of flame resistant treatment.

Fresh cut trees or cut greenery are not permitted in campus residence halls.

String lighting cannot be strung from wall to wall across hallways, exit routes, or fixture to fixture. All lights must be flush to the wall.

Electrical Appliance Regulations:

Students are not permitted to have in their residence hall rooms any appliance with open flame, including, but not limited to, hot plates, electric grills, and space heaters. Refrigerators must be no larger than 4.2 cubic feet and/or 2.0 amperes. Ceiling fans and dimmer switches are also not permitted. Extension cords are not permitted for any reason. Any length UL listed multi-plug devices are permitted only if they have a built-in circuit breaker (surge protector). The College reserves the right to reject any electrical appliance that it considers as potentially hazardous to the safety of students and others.

No Candle/Open or Enclosed Flame Policy

The possession, lighting or burning of candles, incense, oil lamps, lanterns, grills or any device capable of producing an open or enclosed/contained flame or odor is prohibited in all RBC residence halls. Exceptions to this policy may occur only under the following conditions: 1) written approval is provided by the Director of Student Affairs or 2) a designated building or area permits use for a specific purpose.

Smoking

Smoking is not permitted in any RBC residence hall. Additionally, individuals smoking outside of these facilities are encouraged to be aware of the smoke-free lifestyle of others and not place tobacco smoke in the path of entry to the residence halls. Therefore, students and their guests are forbidden from smoking within 20 feet of building entrances. Residents may not have Shisha pipes or Hookahs in College housing. Fog machines may not be used in the residence halls.

Fire Reporting

Students are required to report all fires. The following phone numbers are organizations that should be contacted to report a fire. The first phone number to call is 911. The other organizations listed will ascertain additional reporting information while working in coordination of one another.

Dinwiddie Fire and EMS

Emergency (using on-campus phone)	9-911
Emergency (using other devices)	911
Non-Emergency Number	(804) 469-3755

Richard Bland College Police Department

Emergency (using on-campus phone)	9-911
Emergency (using other devices)	911
Normal Business Hours	(804) 863-4085
Nights, Weekends, Holidays	(804) 720-9179

Emergency Planner	(804) 862-6203
-------------------	----------------

Plans for Future Improvement

Richard Bland College plans to enhance training opportunities and materials to those living and working in the residence halls through the Emergency Planner. The College has new fire systems in the on-campus housing facilities but maintains a prioritized list of projects to upgrade older fire systems, enhance the capabilities of existing systems, or install new fire safety systems in existing academic and administrative buildings.

Richard Bland College Fire Statistics for On-Campus Housing Facilities

Name of Housing Facility	Category (cause)	Date and Time	Number of Deaths			Number of Injuries			Value of Property Damage		
			2008	2009	2010	2008	2009	2010	2008	2009	2010
Patriot Hall	Unintentional Fire/Cooking	4/27/09 18:35	n/a	0	0	n/a	0	0	n/a	\$175.00	0
Freedom Hall	N/A	N/A	n/a	0	0	n/a	0	0	n/a	0	0