

# Richard Bland College

of

The College of William & Mary

## Student Information Release Form

**According to the Family Rights and Privacy Act of 1974 (FERPA), a student must consent in writing to the release of his/her academic records. Please complete and sign this form to authorize the release of your academic records.**

\_\_\_\_\_  
Student's name (print)

\_\_\_\_\_  
Last 4 digits of SSN

\_\_\_\_\_  
Student ID number

\_\_\_\_\_  
Person(s) who may access your records

\_\_\_\_\_  
Relationship to student ("parent", "spouse", "employer", etc.)

\_\_\_\_\_ to \_\_\_\_\_  
Beginning date End date

**Student Declaration:**

I understand the Family Rights and Privacy Act of 1974, and, based on my rights in accordance with the Act, I authorize Richard Bland College to release financial aid, academic, and enrollment information to the person(s) named above.

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Notary signature (Required if not signed in the Registrar's Office)

\_\_\_\_\_  
Date

Below is your information access code as assigned by the Registrar's Office. This code must be presented by the person(s) who are requesting access to your information at the time of the request. Please note the confidential nature of this code and share it only with the person(s) named above.

\_\_\_\_\_  
Information access code

\_\_\_\_\_  
Signature of Registrar Official

\_\_\_\_\_  
Date