

Explore. Prepare.



Grow.

## Richard Bland College Housing Terms and Conditions 2011-2012

### Mission Statement

***The Office of Residence Life at Richard Bland College supports the College's academic mission by providing safe, secure, and comfortable living environments that help our students explore the world they live in, prepare themselves academically and socially, and grow intellectually and personally.***

Richard Bland College (RBC) is a residential institution that features residence life education focusing on student learning and personal development as part of its distinct academic mission. RBC's Housing Terms and Conditions Agreement is for the full academic year (beginning Saturday, August 20, 2011 and ending at 5:00PM May 5, 2012, or 24 hours after the student's final spring exam, whichever occurs first), or if entered into after the start of the academic year, for the balance of the academic year. Students who are graduating may stay in the residence halls until 5:00PM May 12, 2012. Residents are responsible for compliance with all conditions, rules and regulations as stated herein, as well as for all pertinent procedures, rules and regulations found in the most current RBC Student Handbook. Click [http://www.rbc.edu/PDFS/Stud\\_Hdbk\\_11\\_12.pdf](http://www.rbc.edu/PDFS/Stud_Hdbk_11_12.pdf) to access or print the current online edition.

### Smoke-Free

**In compliance with the requirements of the Commonwealth of Virginia, all residence halls are smoke-free. Residents and their guests must refrain from smoking at any time they are physically present in the hall, including in individual rooms, or within twenty feet of any exterior door.**

### Eligibility

Only full-time students enrolled at RBC or others authorized by RBC are permitted to reside in campus managed housing. All residential students are required to be in good academic standing and to maintain a class load of at least 12 credit hours. Priority for incoming first-year students is given to those applicants who have achieved a cumulative high school Grade Point Average (GPA) of 2.5. This policy is designed to maintain the commitment to an educational residence hall environment. Except for medical reasons, service-connected commitments, or family emergencies, there are very few exceptions to this policy. Requests for exceptions that fall into one of the above categories should be addressed to the Associate Director for Residence Life, together with supporting documentation. Final approval is required from the Director of Student Affairs or designee. The information is then communicated to the Office of Residence Life (ORL) as well as to the Business Office.

### Room Costs

The initial rate at which the resident is billed is guaranteed for the academic year. Refunds of room rent will be made in accordance with the policy on "Refunds" as outlined in the RBC's Catalog. Click [http://www.rbc.edu/PDFS/RBC\\_Catalog1012.pdf](http://www.rbc.edu/PDFS/RBC_Catalog1012.pdf) for more information.

The College will not honor rates documented or otherwise communicated in error.

### Room Reservation Deposit

The \$500 Room Reservation Deposit will be credited toward the Fall room rent charge due to the College. For new students wishing to live in the RBC residence halls, the application file is not complete and we may not assign the student

to a room until the \$500 Room Reservation Deposit has been paid. Please note that payment of the deposit is the responsibility of the student. Bills and reminders concerning the Room Reservation Deposit are **not** sent to parents.

**Currently Enrolled Students** - To request a room in an RBC residence hall for the following academic year, a currently enrolled student must pay a \$500 deposit by the advertised deadline date (March 31, 2012 for participation in the 2012-2013 Room Selection Process) and sign the Housing Terms and Conditions Agreement at the time of assignment to a room. This \$500 Room Reservation Deposit serves as the student's indication that he/she wishes to reside in RBC residence halls for the 2012-2013 school year. **The \$500 Room Reservation Deposit is NON-REFUNDABLE** except in the event the resident transfers (must submit copy of acceptance letter to ORL), gets married (a copy of the current marriage certificate is required for verification), is academically dropped, or is unable to enroll due to illness. ORL MUST be notified before the first day of classes that a resident has transferred or married. This notification is necessary to cancel the Agreement and refund the \$500 deposit. If notification is not received by the first day of classes, the \$500 deposit shall be forfeited and other charges may apply.

**Transfer/Returning/New Students** - Once a student has been accepted to RBC, he/she must submit a signed Housing Application and a **\$500 NON-REFUNDABLE Room Reservation Deposit** to secure a housing assignment. Students who have not achieved a 2.5 high school GPA or who are not in good academic standing with the College may submit a letter of appeal to the Associate Director for Residence Life. Cases will be reviewed on an individual basis, and approval of appeals is not automatic.

**Release from Agreement** - A student may only be released from his/her Housing Terms and Conditions Agreement for the following reasons: If he/she: (1) gets married (a copy of the current marriage certificate is required for verification); (2) is academically dismissed; (3) is required to withdraw due to medical reasons; (4) transfers to another institution (copy of acceptance letter to the institution required for verification); or (5) is released by the Vice-President for Administration and Finance or his/her designee. Refunds will follow the policies set forth in the Student Handbook and will include forfeiture of the Room Deposit.

Individuals with extraordinary circumstances may seek to be released from their Housing Agreement by appealing in writing to the Associate Director for Residence Life. Signing a lease or purchasing a home off campus does not, in and of itself, constitute extraordinary circumstances. Students are strongly encouraged to gain Housing Agreement release approval prior to making any commitments off campus. The Associate Director for Residence Life will review the written documentation and notify the student by phone and/or e-mail of its decision.

Rooms are to be occupied only by the person(s) properly assigned to them by ORL. Room assignments are not transferable, and subletting is not permitted. If for any reason required by damage, fire, emergency, earthquake, accident, flood, riot, or act of nature, or other cause beyond the control of RBC or if RBC is unable to provide adequate housing RBC shall have the right to cancel this Housing Agreement with no liability to the residents or RBC except for commitments due prior to the date of cancellation.

## **Vacation Periods**

The residence halls are not open for occupancy during Thanksgiving Break, Winter Break, or Spring Break. Students are encouraged to plan ahead and make alternate arrangements during this time (7:00pm on Wednesday, November 23 through 12:00 noon on Sunday, November 27 for Thanksgiving; 7:00pm Wednesday, December 14 through 9:00am on Sunday, January 15, 2012 for Winter Break; and 7:00pm Friday, March 16 through 12:00 noon on Sunday, March 25 for Spring Break). Residence Halls remain open during Fall Break. Residents are expected to vacate the residence halls no later than 24 hours following their final exam at the end of each semester.

## **Room Assignments**

New student room assignments are made by ORL. New students are asked to submit assignment preferences with their Housing Application no later than July 1. Assignments are made without regard to race, creed, color, national origin, religion, sexual orientation or disability. Returning students submit room, floor and/or building preferences during the advertised room selection process.

All assignments are considered enduring throughout the academic year. Subject to available space, RBC will make every reasonable attempt to assign rooms according to student preferences. RBC does not guarantee assignment to a particular room, building, or type of accommodation or with a mutually preferred roommate. Requests for room changes are honored if the move is essential and authorized by a designated agent of the ORL. Room assignment changes may

be based on consolidation, disciplinary action, a facility failure or for other reasons in response to unforeseen circumstances. Unauthorized moves, or moves done for student convenience, will result in a \$25.00 charge, reassignment, and/or removal from the residence halls. Students are encouraged to work together and communicate with one another to establish expectations for sharing their apartment. Efforts to minimize conflict and differences amongst roommates should be made prior to requesting a move. Resident Advisors and/or the Associate Director for Residence Life must be sought out by the resident to help resolve conflict with the roommate before a room change is granted. Room changes are considered the last option of any conflict mediation. No changes of room assignments will normally be made until at least the tenth class day of each semester.

**Students wishing to request modifications in housing based on a medical concern or a disability should contact the Associate Director for Student Services at 804-862-6263.**

### **Checking into a Room**

**Keys** - Each resident will receive a key which will open their individual bedroom as well as a key to their residence hall mailbox. The residents' ID cards will provide access to the exterior doors of the residence halls, as well as to the residents' apartment door. Residents will complete a key receipt at check-in indicating that they have obtained their keys. Residents may not change or add locks (including chain locks, deadbolts, etc.). Duplication of room keys is prohibited.

**Early Check-In** - Residents must abide by the appointed schedule for check-in. Early arrivals will be limited to those students approved, in advance, by ORL. Individual residents who are approved by Residence Life to arrive early will be assessed an additional charge payable in advance. Early arrivals must abide by all College rules, regulations and policies.

**Late Check-In** - Spaces will be held only until 5:00pm on the second day of classes, unless prior written notification of late arrival is received by Residence Life.

**Room Condition** - RBC will provide each resident, upon arrival, with an opportunity to note missing or damaged items, and the condition in his/her room on a Room Condition Report (RCR). At departure, a staff member will review the condition of the room and furnishings with the resident using the completed form. In addition to the check out inspection facilitated by the residence hall staff, maintenance staff and professional staff will check the room for cleaning/damages, charges for which will be assessed to the responsible individuals. Conditions not previously noted on the RCR or that are beyond normal wear and tear will be billed to the resident. The resident's presence is encouraged, but not required, at the departure inspection. All appeals of room damage charges are encouraged to be made in writing, to the Associate Director for Residence Life, at the time of receipt of any billing charges.

### **Occupancy**

Residents may only occupy assigned rooms during the recognized academic calendar period. Rooms must be vacated between the Fall and Spring semesters as well as during Thanksgiving Break and Spring Break, but may be occupied during Fall Break. Occupancy ends twenty-four hours after one's last final exam. Persons found in closed halls are subject to disciplinary and/or criminal action.

The period of occupancy for students who sign up for housing after the first day of each semester will begin on the effective day of their Housing Agreement. There will be no reduction in cost for late arrival or early departure during the recognized academic calendar period. Rooms will be held for the first two class days of each semester unless prior arrangements have been made with the ORL. After the second class day, students who have not arrived in their assigned spaces will be classified as "no-shows." Agreements for "no-shows" shall be canceled and the spaces reassigned at the option of the ORL. With proper notice, exceptions will be made for death in immediate family, hospitalization or immigration problems, etc. Residents who are still enrolled and leave the residence halls during the academic year will continue to be liable for room charges which accrue against their accounts.

### **Checking out of a Room**

**Keys** - Residents who change rooms, withdraw or otherwise leave College housing must return their keys to ORL within 48 hours. If a key is lost or not returned by the stated deadline, a \$150 lock change charge will be assessed for each key not returned. Unauthorized copies of keys will not be accepted. At final check-out, keys must be received by ORL by noon on the day following Commencement.

**Express Checkout** – An "Express Checkout" option is available for campus residents. **Using the "Express Checkout" option, residents are not required to be present at the time of the room check-out inspection, but choosing the "Express Checkout" option indicates that the student is consenting to abide by the inspection results, and therefore forfeits the right to any appeal of subsequent charges.**

Failure to check out with a staff member automatically defaults the student to the "Express Checkout" option. Students that fail to properly check out will automatically forfeit their opportunity to appeal any damage assessments.

**Late Check-Out** - Non-graduating residents who are approved by Residence Life to remain beyond the stated deadline will be assessed an additional charge payable in advance.

**Withdrawals/Room changes during the semester** - Should the resident change rooms, withdraw or be separated from the College or its residences for any reason, the resident will remove all personal belongings from the College premises, vacate the residence and return key(s) within 48 hours. All residents are expected to meet with a Residence Life staff member once they have moved all of their belongings from their room. The staff member will collect the room key and mailbox key and evaluate the condition of the student's bedroom and apartment, noting any damages, missing items or cleaning concerns on the RCR. Residents who fail to check out with a Residence Life staff member are subject to charges for any or all damages/loss to the room. Exceptions to the 48-hour provision may be authorized for good cause by Residence Life.

**Withdrawals/Room Changes at the end of the Fall semester** - Students who will not continue to live in the same room during the Spring semester are required to remove all their belongings from their room at the end of the Fall semester. The resident must meet with a Residence Life staff member who will collect the room key and mailbox key and evaluate the condition of the room and note any damages, missing items or cleaning concerns on the RCR.

**Abandoned Property** - The College will not be responsible for damage or loss of any personal property not removed within 48 hours after a student withdraws, separates from the College or after the residence halls close in the spring. A room-cleaning charge will be assessed, depending on the quantity of items, against any student who fails to remove his/her items of personal property within 48 hours of withdrawal or separation. The minimum room cleaning charge will be \$25.00. A \$100.00 removal/storage fee will be assessed for any items left in a student apartment. Abandoned property will be kept in storage for one year from the date of storage. Any property still in storage after one year will be disposed of.

## **Consolidation**

RBC has the final authority regarding hall and room assignments, including the consolidation of residence hall vacancies and, when necessary, of reassignment or dismissal from the halls.

The Associate Director for Residence Life or designee has the authority to make all consolidation moves. Failure to comply with instructions to change rooms after three days may result in disciplinary charges and/or the removal and/or storage of student's possessions at the student's expense.

## **Room Changes**

Residents may not move from one room to another without prior written consent from ORL. Students must make an appointment with ORL to process the room change after paying the \$25.00 fee to the Business Office. Violation of this requirement will result in a \$25.00 charge (the resident will be required to move back into the original assignment) and is a violation of this Agreement which may result in disciplinary charges.

**Room Change Dates** – The room change process begins ten class days after the start of each semester. Room change eligibility depends on available spaces in the residence halls and approval is not guaranteed. Room change requests beyond these specified dates must be approved by the Associate Director for Residence Life.

**General Room Changes** - Students interested in changing rooms should go to ORL once the room change period begins to complete the Room Change Request Form. Changes are typically approved on a first-come, first-served basis, as well as the individual circumstances involved. Once a change has been granted, students should pay the \$25.00 fee to the Business Office and complete their move within 48 hours. Exceptions to the 48-hour provision may be authorized for good cause by the Associate Director for Residence Life.

**Direct Room Switches** - A direct switch is when two residents exchange room assignments. Direct Room Switches must be approved by ORL and must still follow general room change protocol. Room changes into vacant spaces or into another residence hall areas must follow the General Room Change guidelines.

## **Furnishings**

RBC will provide each room with one bed, mattress, desk, chair, dresser and closet space for each resident. Furniture will NOT be removed without permission from the Associate Director for Residence Life or designee. No RBC property, including room and lounge furnishings, shall be moved within the building or taken from the residence hall or Richard Bland-managed housing. Stacking or altering furniture design is prohibited. Room modifications, either through painting or construction, are **NOT** permitted.

The student is individually responsible for the proper care of his/her assigned room/unit and its furnishings and equipment. In addition to individual resident responsibility for damage to room accommodations (beyond normal wear), residents, as a group, are liable for damages to common areas of the residence hall when individual responsibility cannot be assigned. The "group responsibility" may include apartment-mates, floor mates or hall mates as determined by the location of the damages and the nature of the circumstances surrounding the damage incident.

ORL recognizes that reasonable wear and tear is to be expected in residential facilities. Any damage considered to be in excess of reasonable wear and tear will be billed to the responsible student(s)' account(s) on an individual basis. Determination of what constitutes "reasonable wear and tear" will be conducted on a room by room basis. Room and apartment inspections will be conducted several times each semester to ensure that any damages are documented and repaired in a timely fashion.

## **Facilities**

RBC will provide and maintain accommodations and all utilities, cable, and wireless and wired internet service in each residence hall. Residents will be responsible for cleaning their own rooms and bathrooms. Corridors, stairwells, lounges, and other common areas in residence halls will be cleaned and maintained by College personnel. Residents are also responsible for properly removing all trash and placing it in appropriate trash receptacles.

Failure of utility services will not render the College liable for inconvenience to students or damage to property, nor reduce room rents, nor relieve students of obligations under the Housing Agreement, nor relieve students of academic responsibilities. Utility services may be reduced or cut off during prolonged vacation periods in the interest of energy conservation or maintenance.

Students are obligated to report any need for repairs to furnishings and/or equipment. Requests for repairs must be made through ORL. Residents are expected to maintain their own rooms and common space in an orderly, safe, and sanitary condition.

## **Repairs**

RBC will maintain the structure, state-owned furnishing/appliances, and utilities. Call ORL at 804-862-6161 to complete a work order. Except where abuse, negligence, or vandalism is involved, repair costs will be paid by RBC. In the event that damaged items cannot be repaired, replacement or substitution of items will be made by RBC.

## **Damage Liability (Abuse, Vandalism, Negligence)**

The resident is liable for damages to his/her room, damages for loss, alteration, abuse, or vandalism to furnishings and fixtures, and for housekeeping in respective apartments. Likewise, residents, as a group, agree to share the cost of damage repairs, etc. and cleanup to common areas of the residence hall when individual responsibility cannot be assigned. Common areas include corridors, recreation rooms, study rooms, living rooms, public restrooms, stairwells, and lounges, as well as vending machines and other equipment placed in the residence halls as a convenience to the residents. The "group" responsible may include apartment-mates, floor-mates, or residence hall-mates as determined by the location of the damages and the nature of the circumstances surrounding the damage incident. Costs for such damages will be determined by ORL in conjunction with the Facilities Management Department. Common area damage charges can not be appealed. Damage charges must be paid prior to enrolling for classes, acquiring copies of transcripts, etc. If charges are not paid by the due date, a hold will be placed on the student's account.

## **Room Entry**

It is RBC's policy to respect each resident's basic privacy in his/her room. **When possible, 24-hours notice is given prior to entering a resident's room.** However, authorized RBC employees and their designee(s) may enter a resident's room with less than 24 hours notice for an emergency, maintenance work, fire safety inspections, fire drills, ensuring compliances with health standards or a reasonable cause to believe there has been a violation of RBC's policy or state or federal law. Please consult RBC's Student Handbook for further detail. Fire, health and safety inspections will be conducted at least twice per academic year.

## **Safety and Security**

RBC is an open campus in the middle of a rural community. Students are urged to be cognizant of their own safety and security needs while on and off campus. An escort service is available by contacting the College Police. Dial 804-863-4085 or 804-720-9179 (after hours). Ultimately, the responsibility for personal safety and the security of personal belongings rests with the individual student.

RBC has taken steps to provide a safe and secure environment through the work of the members of the College Police force and the residence hall staff.

### **General Safety**

- (1) The College cannot “guarantee” the safety and security of the premises. Residents are responsible for their personal security and that of their belongings within College facilities.
- (2) Computerized I.D. access is provided in the residence halls for the protection of the residents. While the College is in session, the exterior doors to the residence halls will be controlled to restrict access to residents and guests. Access to residences by non-residents may be restricted to earlier hours, if the Residence Hall Association decides, or if the College determines that this is necessary for safety and security reasons.
- (3) Individual residents are the only persons authorized to use their specific ID card to access the residence halls. Allowing anyone else to use his/her ID card is expressly prohibited. Students who violate this policy are subject to judicial and/or criminal action.
- (4) Residents may not engage in any activity which creates a safety risk or which jeopardizes the security of the premises, including but not limited to, the propping of exterior doors.
- (5) For safety reasons the roofs, attics and mechanical equipment rooms of all College buildings are restricted areas and may not be entered.
- (6) Individuals observed in the hall who are not residents or guests should be reported immediately to a Residence Life staff member or College Police.

### **Electrical Safety**

- (1) Permanent electrical circuits cannot be altered by occupants or anyone not authorized by the College.
- (2) Appliances, lamps and other electrical equipment with damaged, worn, cracked, or frayed cords and plugs must be replaced.
- (3) All lighting fixtures must use only light bulbs of the type and wattage as recommended by the manufacturer. Lamp shades must also meet manufacturer specifications for the specific fixture.
- (4) Electrical cords or communication cables may not be installed under carpets, hung over nails or run through doorways and windows.
- (5) The following are prohibited in residence hall rooms: multi-plug adapters (the type that are affixed directly to the wall outlet), cube adapters, unfused power strips or items such as air fresheners that include an outlet on them.
- (6) Grounded relocatable power taps or surge protector strips with heavy duty cords will be the only allowable receptacle extensions from wall outlets. Each power tap will be connected directly into a wall receptacle and shall not be plugged into one another.
- (7) Non-fused extension cords and flexible cords are prohibited in residence hall rooms.
- (8) No power cord, of any type, shall be extended through walls, ceilings or floors, or under doors or floor coverings, nor shall any cord be subject to environmental damage or physical impact.
- (9) Any cord that has physical damage or splicing must immediately be taken out of service and removed from the residence halls.

### **Fire Safety**

- (1) OPEN FLAMES (from any source) and burning materials of any kind are absolutely prohibited in student apartments in the residence halls.
- (2) The integrity of all ceilings, floors and walls must remain intact and not be disturbed. Also, light fixtures must have a proper globe or deflector in place. Any open bulb fixtures are a fire hazard and should be reported.
- (3) Additional wall coverings (e.g. paneling, wallpaper, tapestries, etc.) may not be installed by occupants.
- (4) According to the International Fire Code 805.1.2, which was adopted as law by the Commonwealth of Virginia, no more than 10% of a residence hall room’s wall surface area may be covered by potentially flammable objects. This includes but is not limited to posters, framed pictures, photos, flags, tapestries or any other decorative objects that are mounted on the wall. Residents in residence hall rooms that approach or surpass this 10% level may be required to remove items as necessary to comply with state fire safety requirements. In addition, wall hangings cannot contact electrical outlets or come closer than 12 inches to the heating unit. All ceiling decorations are prohibited.

(5) Window decorations other than college furnished shades, drapes or blinds may be used but must carry a recognized fire rating and be constructed of fire retardant material.

(6) Living areas must be kept uncluttered and access to the doors clear. Hallways and stairways must remain clear and unobstructed.

(7) At no time may the maximum capacity restrictions of a room or apartment be exceeded.

### **Prohibited Items in the Residence Halls**

Some examples of items not permitted in student apartments in the residence halls are listed here; however, this list is not necessarily all-inclusive:

- Air Conditioners
- Alcohol (regardless of age)
- Antennas or Satellite Dishes
- Blocks to elevate bed (cinder blocks or bunking blocks)
- Bunsen burners or any cooking utensil that uses an open flame
- Fondue pots, chocolate fountains, S'Mores makers
- Candles, candle warmers (including plug-in style air fresheners)
- Curtains, draperies, hangings, and other suspended decorative materials that are NOT treated to be flame-resistant
- Deep fryers (Fry Daddy)
- Double-sided foam tape or duct tape
- Electric heaters or electric blankets
- Empty alcohol containers of any type
- Extension cords
- Fireworks, explosives, unsafe and/or flammable chemicals/liquids (including charcoal lighter fluid)
- Halogen lamps (any model or type)
- Hookahs or other similar smoking devices
- Illegal Drugs
- Individually owned (personal) large appliances including stove ranges, washer/dryers, freezers, dishwashers
- Incense
- Lanterns
- Lava lamps
- Lighter fluid or charcoal that contains starter fluids
- LP (propane) gas grill canisters
- Oil lamps
- Oil popcorn poppers
- Personal ceiling fans/lights or dimmer switches
- Personal door locks
- Pets (other than non-carnivorous fish). Fish tanks limited to no more than ten (10) gallons
- Pressurized canisters (CO2 or scuba equipment, spray paint cans and helium tanks). Exclusions are approved medical equipment (oxygen cylinders)
- Wall-mounted shelving, furniture, or fixtures
- Wall-mounted televisions
- Waterbeds
- Wax Pots
- Weapons (including martial arts practice equipment)

Live cut Christmas trees, as mandated by the State fire code, are not permitted in the residence halls.

### **Guests**

Students are responsible for payment of all charges related to the presence of their guest(s) on campus, and for ensuring that their guest(s) comply with housing policies and general campus rules and regulations. Residents will be held responsible for any violations of state and/or federal law, or violations of RBC policy, committed by their guest(s).

Within the restrictions of the visitation policy, overnight guests are limited to no more than two consecutive nights on campus. Consent to host a guest in an individual student room must be obtained unanimously from all apartment-mate(s). The guest policy is in no way intended to provide the opportunity for, or encouragement of, cohabitation. Failure to gain apartment-mate(s) consent and to appropriately register a guest(s) will result in disciplinary action. For an expanded

explanation of the visitation policy, please consult the RBC Student Handbook at [http://www.rbc.edu/PDFS/Stud\\_Hdbk\\_11\\_12.pdf](http://www.rbc.edu/PDFS/Stud_Hdbk_11_12.pdf) or contact ORL.

## **Theft/Damage Insurance**

RBC will not be liable for, and the resident agrees to indemnify and hold RBC harmless, for any loss or damage of property resulting from theft, fire, water, casualty, or any other cause, or for personal injury occurring in RBC managed premises. Students assume the risk of loss of personal property they bring into their room and onto the campus. In assuming this risk, students agree to hold the College, its officers and employees harmless if personal property losses occur for the reasons stated or other unknown reasons. **Residents are encouraged to carry personal property insurance (Renter's Insurance).**

## **Storage**

Due to space limitations, there is no storage for personal belongings available on campus beyond the assigned residential unit.

## **Guidelines, Policies and Procedures**

Residents shall abide by the guidelines, policies and procedures of RBC and the residence hall in which he/she resides. In addition, no unlawful or illegal activities shall be conducted or permitted on the premises. Please consult the Student Handbook, which contains pertinent guidelines, policies and procedures. It is understood that violation of the terms of this Housing Agreement, or of any pertinent guideline, policy and/or procedure in the RBC Student Handbook, by the resident shall result in penalties ranging from warning to dismissal from RBC. Students will be held responsible for the conduct of guests and persons in their rooms. RBC reserves the right to make reassignments when it is determined that the resident's continued presence in the room, apartment, or hall is detrimental to the community environment.

It is expressly understood that violation of policies in the Student Handbook (click here to view the online edition: [http://www.rbc.edu/PDFS/Stud\\_Hdbk\\_11\\_12.pdf](http://www.rbc.edu/PDFS/Stud_Hdbk_11_12.pdf)) or of the terms of this Housing Terms and Conditions Agreement by the resident may result in penalties ranging from a warning to the resident being discharged from the College's residence halls to permanent dismissal from the College. The College is under no obligation to house a resident whose Agreement has been previously terminated due to a failure to abide by the conditions of this Agreement.

Where appropriate for the personal safety of the resident(s) and/or by adherence to the College disciplinary process, the College reserves the right to remove a student from his/her residence hall. Students removed from the residence halls for violations of the Agreement will still be held to the financial obligations for the Agreement period (full academic year). In addition, the College may exclude a student from the residences to protect the public health or the health of the student under the policy and procedure outlined in the Student Handbook.

## **Additional Provisions**

If the premises become uninhabitable because of damage, fire, earthquake, accident, flood, riot, emergency, act of nature or any reason beyond the control of the College, RBC is no longer obligated to provide housing and the student will not be required to pay rent for the time remaining on this Agreement. The ORL will attempt to identify and provide alternate housing for each student affected. A refund of the room rent will be made (in accordance with the schedule printed in the College Catalog) if the student chooses not to accept alternate housing offered by the College or if the College is unable to offer alternate housing. Should any of the conditions described above result in damage or loss to personal property, loss of other items of value, or if there is any other resulting expense, the College will not be responsible.

Nothing in this document proscribes or limits the authority and power of the Board of Visitors of the College of William and Mary to establish policy, rules and regulations, which shall be applicable upon their effective date and operate continuously unless otherwise stated. Further, the College reserves the right to make reasonable modifications to this Agreement to insure personal safety or protection of property, provided reasonable advance notice is given.

## **Enforcement Costs**

Should the College incur any expenses in the enforcement of any terms of this Housing Agreement, the student resident shall pay the costs of such enforcement including, but not limited to, reasonable attorney fees or collection fees.

## Signature Page

Please sign and date this form and mail it to:

Office of Residence Life  
Richard Bland College  
11301 Johnson Road  
Petersburg, VA 23805

You may also fax this form to us at:  
(804) 863-1675

*I certify that I understand and will abide by the provisions in the Richard Bland College Housing Terms and Conditions Agreement. I further certify that I will read and abide by all the rules and regulations as published in the Richard Bland College Student Handbook, including the statement on The Honor System. If admitted, I agree to comply with and to be governed by these regulations and by all officially announced changes and updates.*

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Student Signature

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Date

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Name (please print)

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US Mail Address

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Parent Signature (if student is under the age of 18)

