

Quality Enhancement Plan

RBC QEP Timeline	
<p>Year 1 Fall 2009</p>	<p><u>RBC 101 Faculty Development</u></p> <ul style="list-style-type: none"> ▪ One-day Faculty Advisor Development Retreat (FADR), including workshops and presentations hosted by: <ul style="list-style-type: none"> ○ the FSC Coordinator on the nature of ACT advising and associated relational skills ○ the Registrar on the advising functions of Banner ○ the Director of Advising Services (DAS) on the ACT advising resources section of the RBC website ○ the DAS on career exploration via the RBC 101 CACGS (<i>Discover</i>) and the OOH ○ the FSC Coordinator on the text(s) of RBC 101 (a customized edition of <i>POWER Learning</i>) ▪ Semester-long, faculty acclimate to the RBC 101 CACGS and text(s) with students on a voluntary basis ▪ IT Personnel provide Blackboard training to all faculty lacking working knowledge of Blackboard ▪ Representative faculty attend Advising or FYE conference and report back to the FSC and/ or full faculty; and/ or the DAS and Dean of Faculty invite an expert in one of these areas to lead a faculty development colloquium or workshop ▪ RBC faculty conduct research of related degree requirements at prospective transfer institutions <p><u>Support</u></p> <ul style="list-style-type: none"> ▪ ACT Center operating ▪ Institutional Membership with NACADA established ▪ the Instructional Program Committee reviews, revises, and approves the course description and conditions of RBC 101 for inclusion in the RBC Catalog ▪ FSC Coordinator develops webpage for RBC 101 on the Blackboard Online Course Management System ▪ Director of Academic Assessment (DAA) develops course-based assessment instruments for RBC 101 ▪ CACGS site license acquired ▪ Full faculty review RBC 101 text(s) (e.g., customized edition of <i>Power Learning</i>) <p><u>Baseline Assessment Data Collection</u></p> <ul style="list-style-type: none"> ▪ CIRP Survey, including internal QEP specific questions ▪ Academic Advising Inventory ▪ Internal End of First Semester Survey and Advising Evaluation
<p>Spring 2010</p>	<p><u>RBC 101 Faculty Development</u></p> <ul style="list-style-type: none"> ▪ Faculty report on their own ACT-advising development in their annual

	<ul style="list-style-type: none"> ▪ Academic Advising Inventory results ▪ RBC 101 course-based assessment <p><u>Review</u></p> <ul style="list-style-type: none"> ▪ In consultation with the FSC Coordinator, the Dean of Faculty and Dean of Finance review all projected budgetary implications of the FSC for the following year. ▪ Provost conducts review of impact of FSC on staffing
<p>Year 3</p> <p>Fall 2011</p> <p>Spring 2012</p>	<p><u>RBC 101 Faculty Development</u></p> <ul style="list-style-type: none"> ▪ During FSC sessions at the pre-semester faculty meeting (August), the FSC Coordinator and DAS will provide faculty with an overview of any updates to RBC 101. ▪ More intensive training on these instruments provided to all new RBC faculty <p><u>RBC 101</u></p> <ul style="list-style-type: none"> ▪ RBC 101 offered (40 sections) <p><u>Support</u></p> <ul style="list-style-type: none"> ▪ ACT Center operating ▪ DAS develops details of Student Mentor program for RBC 101 <p><u>Assessment</u></p> <ul style="list-style-type: none"> ▪ CIRP Survey with Internal Pre-course Survey ▪ Academic Advising Inventory ▪ RBC 101 course-based assessment <p><u>RBC 101 Faculty Development</u></p> <ul style="list-style-type: none"> ▪ Representative faculty attend Advising or FYE conference and report back to the FSC and/ or all faculty; and/ or the DAS and Dean of Faculty invite an expert in one of these areas to lead a faculty development colloquium or workshop ▪ Faculty report on their own ACT-advising development in their annual Faculty Development Report <p><u>RBC 101</u></p> <ul style="list-style-type: none"> ▪ RBC 101 offered (4 sections) <p><u>Support</u></p> <ul style="list-style-type: none"> ▪ ACT Center operating ▪ DAS identifies and trains FSC student- mentors <p><u>Assessment</u></p> <ul style="list-style-type: none"> ▪ NSSE Survey of first-year students <p>FSCC assessment and review of:</p> <ul style="list-style-type: none"> ▪ CIRP Survey with Internal Pre-course Survey ▪ NSSE results ▪ Academic Advising Inventory results ▪ RBC 101 course-based assessment <p><u>Review</u></p> <p>In consultation with the FSC Coordinator, the Dean of Faculty and Dean of Finance review all projected budgetary implications of the FSC for the following year.</p>
<p>Year 4</p> <p>Fall 2012</p>	<p><u>RBC 101 Faculty Development</u></p> <ul style="list-style-type: none"> ▪ During FSC sessions at the pre-semester faculty meeting (August), the FSC Coordinator and DAS will provide faculty with an overview of any updates to RBC 101.

<p>Spring 2013</p>	<ul style="list-style-type: none"> ▪ More intensive training on these instruments provided to all new RBC faculty. <p><u>RBC 101</u></p> <ul style="list-style-type: none"> ▪ RBC 101 offered (54 sections) ▪ Participation in a Mentorship Program added as a option for the Activity Report requirement for RBC 101 <p><u>Support</u></p> <ul style="list-style-type: none"> ▪ ACT Center operating <p><u>Assessment</u></p> <ul style="list-style-type: none"> ▪ CIRP Survey with Internal Pre-course Survey ▪ Academic Advising Inventory ▪ RBC 101 course-based assessment <p><u>RBC 101 Faculty Development</u></p> <ul style="list-style-type: none"> ▪ Representative faculty attend Advising or FYE conference and report back to the FSC and/ or full faculty; and/ or the DAS and Dean of Faculty invite an expert in one of these areas to lead a faculty development colloquium or workshop ▪ Faculty report on their own ACT-advising development in their annual Faculty Development Report <p><u>RBC 101</u></p> <ul style="list-style-type: none"> ▪ RBC 101 offered (6 sections) <p><u>Support</u></p> <ul style="list-style-type: none"> ▪ ACT Center operating <p><u>Assessment</u></p> <ul style="list-style-type: none"> ▪ YFCY Survey follow-up to CIRP Survey ▪ NSSE Survey of first-year students <p>FSCC assessment and review of:</p> <ul style="list-style-type: none"> ▪ CIRP Survey with Internal Pre-course Survey ▪ NSSE results ▪ Academic Advising Inventory results ▪ RBC 101 course-based assessment ▪ Student Exit Survey (2nd RBC 101 Cohort) <p><u>Review</u></p> <ul style="list-style-type: none"> ▪ FSCC report on the utility of the FSC compared with alternative advising platforms and alternative first-semester seminars to the full faculty. ▪ Full faculty vote on continuing with the FSC in its present form. ▪ In consultation with the FSC Coordinator, the Dean of Faculty and Dean of Finance review all projected budgetary implications of the FSC for the following year. ▪ Provost conducts review of impact of FSC on staffing. ▪ Dean of Faculty convenes joint session of FSCC and Instructional Programs Committee to review possible curriculum changes
<p>Year 5 Fall 2013</p>	<p>(* Contingent on Faculty Approval and subject to adopted revisions)</p> <p><u>RBC 101 Faculty Development</u></p> <ul style="list-style-type: none"> ▪ During FSC sessions at the pre-semester faculty meeting (August), the FSC Coordinator and DAS will provide faculty with an overview of any updates to RBC 101. ▪ More intensive training on these instruments provided to all new RBC faculty. <p><u>RBC 101</u></p>

<p>Spring 2014</p>	<ul style="list-style-type: none"> ▪ RBC 101: Academic Planning offered (54 sections) <p><u>Support</u></p> <ul style="list-style-type: none"> ▪ ACT Center operating <p><u>Assessment</u></p> <ul style="list-style-type: none"> ▪ CIRP Survey with Internal Pre-course Survey ▪ Academic Advising Inventory ▪ RBC 101 course-based assessment <p>FSC Coordinator and Advising Director draft QEP Five-Year Impact Report</p> <p><u>RBC 101 Faculty Development</u></p> <ul style="list-style-type: none"> ▪ Representative faculty attend Advising or FYE conference and report back to the FSC and/ or full faculty; and/ or the DAS and Dean of Faculty invite an expert in one of these areas to lead a faculty development colloquium or workshop ▪ Faculty report on their own ACT-advising development in their annual Faculty Development Report <p><u>RBC 101</u></p> <ul style="list-style-type: none"> ▪ RBC 101 offered <p><u>Support</u></p> <ul style="list-style-type: none"> ▪ ACT Center operating (6 sections) <p><u>Assessment</u></p> <p>FSCC assessment and review of:</p> <ul style="list-style-type: none"> ▪ CIRP Survey with Internal Pre-course Survey ▪ YFCY Survey follow-up to CIRP Survey ▪ NSSE results ▪ Academic Advising Inventory ▪ RBC 101 course-based assessment ▪ Student Exit Survey (3rd RBC 101 Cohort) <p><u>Review</u></p> <p>In consultation with the FSC Coordinator, the Dean of Faculty and Dean of Finance review all projected budgetary implications of the FSC for the following year.</p> <p>FSCC reviews, revises and recommends QEP Five-Year Impact Report to the Dean of Faculty and President</p>
<p>Oct. 2014</p>	<p>Five-Year Impact Report Due to SACS</p>