

RBC Library
APA Style Guide
Revised 7/27/2009

The following guide was developed to assist students with the APA style guide. The *Publication Manual of the American Psychological Association* (6th ed.) is available on Reserve. Please consult the handbook for more information and examples.

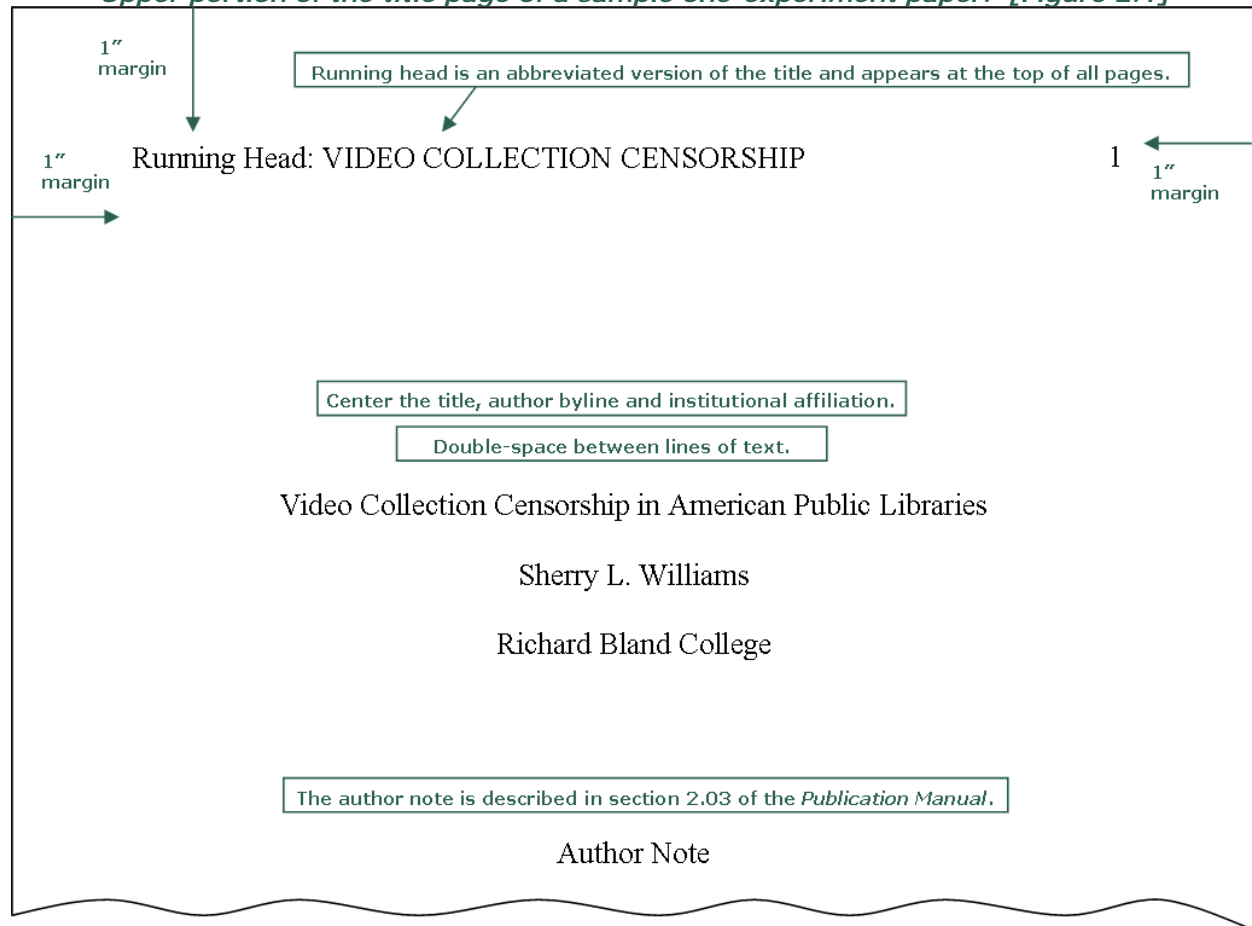
Additional resources are also available online from the APA web site:

FAQ: <http://www.apastyle.org/learn/faqs/index.aspx>

Sample papers: <http://flash1r.apa.org/apastyle/basics/data/resources/sample-papers.pdf>

Tutorial: <http://flash1r.apa.org/apastyle/basics/index.htm>

Upper portion of the title page of a sample one-experiment paper. [Figure 2.1]



CREATING A REFERENCE LIST

The reference list appears at the end of a research paper and includes full bibliographic entries for sources referred to within the paper. The reference list should appear in alphabetical order and be double-spaced with the heading **References** centered at the top of the page.

MISCELLANEOUS REFERENCE LIST GUIDELINES:

MULTIPLE AUTHORS: [6.27]

In the reference list, you are required to provide names for up to and including seven authors. Names are arranged in the order in which they appear in the original publication.

Author, A. A., Author B. B., Author C. C., Author D. D., Author E. E., Author F. F., & Author G. G.

When you have eight or more authors, include the names of the first six authors, add an ellipsis [. . .], and list the name of the last author.

Author, A. A., Author B. B., Author C. C., Author D. D., Author E. E., Author F. F., . . . Author, J. J.

PUBLICATION DATES: [6.28]

If no date is available, write n.d. in parentheses:

Smith, J. (n.d.).

With non-journal periodicals such as newspapers, newsletters and magazines, include the year and the exact date of publication as in these examples:

(2009) for 2009

(2009, March) for March 2009

(2008, January/February) for January-February 2008

(2007, November 12) for November 12, 2007

(2006, Fall) for Fall 2006

PUBLICATION INFORMATION FOR PRINT BOOKS AND REPORTS: [6.30]

When providing the publishing location, include both city and state unless the state appears in the name of a university press. Abbreviate the names of states using the official two-letter US Postal code. If a work is published outside the United States, give the city and country. (If two or more locations are provided, use the location listed first, or, if specified, use the location of the publisher's home office.)

You may shorten the names of publishers so long as the shortened form is intelligible. Write out the names of associations, corporations and university presses. Keep the words *Books* and *Press*, but omit superfluous terms like *Publishers*, *Co.*, and *Inc.*

List John Wiley & Sons (New York) as New York, NY: Wiley.

List Lawrence Erlbaum Associates (Mahwah, New Jersey) as Mahwah, NJ: Erlbaum.

List Salem Press (Pasadena, California) as Pasadena, CA: Salem Press.

List Taylor & Francis Group (London) as London, England: Taylor & Francis.

List University of Minnesota Press (Minneapolis) as Minneapolis: University of Minnesota Press.

SAMPLE CITATIONS:

BOOKS — Basic Formats: [7.02]

Author, A. A. (Date). *Title of book*. Location: Publisher.

Author, B. B. (Date). Title of chapter or entry. In E. E. Editor (Ed.), *Title of book* (pp. xxx-xxx).

Location: Publisher.

BOOK WITH ONE AUTHOR:

Barkley, R. A. (2000). *Taking charge of ADHD: The complete authoritative guide for parents* (Rev. ed.). New York, NY: Guilford Press.

BOOK WITH MORE THAN ONE AUTHOR:

Beck, C. A. J., & Sales, B. D. (2001). *Family mediation: Facts, myths, and future prospects*. Washington, DC: American Psychological Association.

BOOK WITH AN EDITOR:

Stainback, S. (Ed.). (1992). *Curriculum consideration in inclusive classrooms: Facilitating learning for all students*. Baltimore, MD: Paul H. Brooks.

Use (Eds.) for two or more editors.

BOOK WITH NO AUTHOR:

A natural history of sex: The ecology and evolution of sexual behavior. (1993). New York, NY: Scribner's.

CHAPTER OR ENTRY FROM A REFERENCE BOOK:

Gender identity disorder. (2001). In B. Strickland (Ed.), *The Gale encyclopedia of psychology* (2nd ed., pp. 275-276). Detroit, MI: Gale.

Hypnosis. (2001). In N. Izenberg & S. A. Dowshen (Eds.), *Human diseases and conditions* (Suppl. 1, pp. 200-202). New York, NY: Scribner's.

Shuman, R. B. (2003). Aggression. In N. A. Piotrowski (Ed.), *Magill's encyclopedia of social science: Psychology* (Vol. 1, pp. 71-75). Pasadena, CA: Salem Press.

If work is not part of a multi-volume set, place only the page numbers in parentheses. For major reference works with a large editorial board, it is acceptable to list the name of the lead editor followed by et al. as in In J. Smith et al. (Eds.).

ENTRY IN AN ONLINE REFERENCE WORK:

Road Rage. (2009). In A. M. Coleman (Ed.), *A dictionary of psychology* (2nd ed.) Retrieved from <http://www.oxfordreference.com/views/ENTRY.html?entry=t87.e7254>

DIAGNOSTIC AND STATISTICAL MANUAL OF MENTAL DISORDERS:

American Psychiatric Association. (2000). *Diagnostic and statistical manual of mental disorders* (4th ed., text rev.). Arlington, VA: Author.

When the author and publisher are the same organization, simply list the publisher as Author.

ELECTRONIC VERSION OF A PRINT BOOK: [7.02.19]

Lucas, S. G., & Bernstein, D. A. (2005). *Teaching psychology: A step by step guide*. Mahwah, NJ:

Erlbaum. Retrieved from <http://www.netlibrary.com>

ELECTRONIC-ONLY BOOK: [7.02.20]

Gay & Lesbian Alliance Against Defamation. (2007). *GLAAD media reference guide* (7th ed.). Retrieved from <http://www.glaad.org/Document.Doc?id=25>

ARTICLES — Basic Format: [7.01]

Author, A. A., & Author, B. B. (Date). Title of the article. *Name of the periodical, volume*, pp. xxx-xxx.

doi:xx.xxxxxxxxxx

Author, C. C., & Author, D. D. (Date). Title of the article. *Name of the periodical, volume*, p. x.

Retrieved from <http://www.xxxxxxx.com>

Digital Object Identifiers (DOIs) are unique alphanumeric sequences used to identify both print and online journal articles and other documents by scholarly publishers. Use a DOI if one is provided to you. For online periodicals without a DOI, provide the URL of the publisher's home page such as (<http://www.interscience.wiley.com> for *Journal of Marriage and Family*). In general, it is not necessary to provide specific database information as in the case with EBSCO databases.

ARTICLE FROM A SCHOLARLY JOURNAL WITH A DOI: [7.01.1]

Provide an issue number if journal is paginated by issue. Place the issue number in parentheses—without italics—immediately after the volume number.

Kaye, H. L. (2009). Death and us. *Society*, 46, 237-239. doi:10.1007/x12115-009-9205x

ARTICLE FROM A SCHOLARLY JOURNAL WITHOUT A DOI: [7.01.3]

Print version and/or online database version:

Weld, C., & Eriksen, K. (2007). Christian clients' preferences regarding prayer as a counseling intervention. *Journal of Psychology and Theology*, 35, 328-341.

Print version:

White, R. M. B., Roosa, M. W., Weaver, S. R., & Nair, R. L. (2009). Cultural and contextual influences on parenting in Mexican American families. *Journal of Marriage and Family*, 71, 61-79.

Online publisher version:

White, R. M. B., Roosa, M. W., Weaver, S. R., & Nair, R. L. (2009). Cultural and contextual influences on parenting in Mexican American families. *Journal of Marriage and Family*, 71, 61-79.

Retrieved from <http://www.interscience.wiley.com>

ARTICLE FROM A MAGAZINE: [7.01.7-8]

Print version and/or online database version:

Grierson, B. (2009, May/June). Weathering the storm. *Psychology Today*, 42(3), 64-70.

Online web site version:

Grierson, B. (2009, May/June). Weathering the storm. *Psychology Today*, 42(3). Retrieved from <http://www.psychologytoday.com>

NEWSPAPER ARTICLE: [7.01.10-11]

Precede page number(s) of newspaper articles with p. (single page) or pp. (multiple pages).

Print version and/or online database version:

Schwartz, J. (1993, September 30). Obesity affects economic, social status. *The Washington Post*, pp. A1, A4.

Online web site version:

Schwartz, J. (1993, September 30). Obesity affects economic, social status. *The Washington Post*. Retrieved from <http://www.washingtonpost.com>

ERIC DOCUMENT: [7.09.62]

Quintero, M., Striefel, S., Killoran, J., & Ahooraiyan, A. *A critical review of parent involvement in mainstreaming*. Retrieved from ERIC database. (ED290294)

ONLINE TECHNICAL AND RESEARCH REPORTS — Basic Format: [7.03]

Author, A. A. (Date). *Document title*. Retrieved from Agency website: <http://www.xxxxxxx.com>

Group Author. (Date). *Document title*. Retrieved from <http://www.xxxxxxx.com>

If you are citing a book or article on the web, refer to the sections above.

If the publisher is not identified in the author section of the citation, include the publisher as part of the retrieval statement: Retrieved from Agency website: <http://www.xxxxxxx.com>.

Aidman, A. (2003, January 22). *Television violence: Content, context and consequences*. Retrieved From Mental Health Net website: http://www.mentalhelp.net/poc/view_doc.php?type=doc&id=1952&cn=28

American Psychological Association. (2009). *Frequently asked questions about APA style*. Retrieved from <http://www.apastyle.org/learn/faqs/index.aspx>

Kaiser Permanente. (n.d.) *Childhood obesity: What families can do together*. Retrieved from: <http://members.kaiserpermanente.org/redirects/childhoodobesity>

U.S. Department of Health and Human Services, National Institutes of Health, National Institute of Mental Health. (2007). *Post traumatic stress disorder research fact sheet*. Retrieved from <http://nimh.nih.gov/health/publications/post-traumatic-stress-disorder-research-fact-sheet/index.shtml>

CITING REFERENCES IN THE TEXT

SAMPLE IN-TEXT REFERENCES

With direct quotes, always provide the author, year and page number(s). In the case of non-paginated online material, provide a paragraph number such as (para. 4). For more on online references without pagination, consult section 6.05.

Direct quote—author's name in reference:

"They [feminists] had to prove that woman was not a passive empty mirror, not a frilly useless decoration, not a mindless animal, not a thing to be disposed of by others" (Friedan, 1963, p. 81).

Direct quote—author's name in the narrative:

Friedan (1963) writes that "they [feminists] had to prove that woman was not a passive empty mirror, not a frilly useless decoration, not a mindless animal, not a thing to be disposed of by others" (p. 81).

When paraphrasing, you are encouraged but not required to include page numbers.

Paraphrasing—author's name in reference:

Feminists had the overwhelming task of restructuring women's identity so that women would no longer be considered vacuous and negligible (Friedan, 1963).

Paraphrasing—author's name in the narrative:

Friedan (1963) states that feminists had the overwhelming task of restructuring women's identity so that women would no longer be considered vacuous and negligible.

Corresponding entry from the list of references:

Friedan, B. (1963). *The feminine mystique*. New York, NY: Norton.

MISCELLANEOUS GUIDELINES

1. **When citing a work with 2 authors**, always include both last names in all references. [6.12]
 - Parenthetical format: (Johnson & Waterman, 2002)
 - Within the narrative: Johnson and Waterman (2002)
2. **When citing a work with 3-5 authors**, include all names in the first reference. Afterwards, use only the first author's last name followed by *et al.* [6.12]
 - Parenthetical format: (Smith, Jones, Davis & Nelson, 1992) *then* (Smith et al., 1992)
 - Within the narrative: Smith, Jones, Davis and Nelson (1992) *then* Smith et al. (1992)

3. **When citing a work with 6 or more authors**, use the first author's last name followed by *et al.* in all references. [6.12]
 - Parenthetical format: (Williams et al., 2005)
 - Within the narrative: Williams et al. (2005)

4. **When citing a work with a group author**, you may abbreviate only if the group or agency is identified by an abbreviation. [6.13]
 - Parenthetical format: (American Psychological Association [APA], 1992) then (APA, 1992)
 - Within the narrative: American Psychological Association (APA, 1992) then APA (1992)

5. **When citing a work with no author**, cite the first few words of the reference list entry (usually the title) and the year. Use double quotation marks around titles of articles, chapters and web pages. Italicize the titles of books, periodicals, brochures, and reports. [6.15]
 - Parenthetical format: ("New Drug," 1993)
 - Corresponding reference list entry: New drug appears to sharply cut risk of death from heart failure. (1993, July 15). *The Washington Post*, p. A12.

6. **When referring to the *Diagnostic and Statistical Manual of Mental Disorders***, cite the name of the association and the manual in full at the first mention in the text of your paper; from then on, you may use an abbreviation such as *DSM-IV-TR*. For more examples, consult the APA's supplemental online page on reference materials: <http://supp.apa.org/style/pubman-ch07.02.pdf>.

Sample first reference in text: According to the *Diagnostic and Statistical Manual of Mental Disorders* (4th ed., text rev; *DSM-IV-TR*; American Psychiatric Association, 2000)....

Subsequent parenthetical format: (*DSM-IV-TR*, 2000)

Subsequent reference within the narrative: *DSM-IV-TR* (2000)

7. **When a quotation is 40 words or longer**, do not use quotation marks. Begin the block quotation on a new line indenting the block about a half inch from the left margin—in the same position as a new paragraph. Include a parenthetical reference after the final mark of punctuation. Continue to double space. [6.03]

8. **When referring to electronic sources**, use page numbers with PDF documents. If no page numbers are available, refer to paragraph numbers or document headings and paragraph numbers. [6.05]
 - Parenthetical format: (Myers, 2000, para. 5)
 - Parenthetical format: (Butler, 2000, Conclusion section, para. 1)

9. **What happens when the work you are citing references another work?** If you are quoting or paraphrasing from a secondhand (or indirect) source, mention the original work in the text of your paper and place the phrase *as cited in* before the secondhand source you cite in your reference citation. The corresponding reference list entry is for the actual source you used. [6.17]
 - Example: Dr. Spock found Russian mothers to be more confident in their ability to parent than American mothers (as cited in Friedan, 1963).
 - Corresponding reference list entry: Friedan, B. (1963). *The feminine mystique*. New York, NY: Norton.