

Richard Bland College
RBC Film Club

Equipment Request Form for FLIP Video Recorder

Advisor: Daniel Zelinski*

TO BE COMPLETED BY ADVISOR:

Professor Zelinski/Finney authorizes _____ to borrow the Flip video recorder purchased with college funds for the RBC Film Series Club from start date: _____ to end date: _____.

Date: _____ Signature of Advisor: _____

TO BE COMPLETED BY STUDENT:

- I understand that if I lose or damage this equipment, I must pay \$200.00 in replacement fees.
- I understand that if I return the digital video recorder & tripod late, I will be charged \$5 per day in fines.

Date: _____ Signature of Student: _____

TO BE COMPLETED BY LIBRARY STAFF:

Equipment borrowed on _____.

Date: _____ Signature of Library Staff: _____

Equipment returned on _____.

Date: _____ Signature of Library Staff: _____

* Rachel Finney has been appointed by Daniel Zelinski to approve student requests for this equipment.