



**V1 – Independent**

**RICHARD BLAND COLLEGE**

*2015-16 Independent Verification Worksheet*

Your financial aid application was selected for review in a process called verification. The Financial Aid Office will be comparing the information provided on this form and on other requested documents to the information on your Free Application for Federal Student Aid (FAFSA). If there are differences, your FAFSA information may need to be corrected.  
**Return this form as soon as possible to avoid delay in receiving your financial aid.**

**A. Independent Student’s Information**

Student’s Last Name                      First Name                      M.I.                      Student’s SSN

Student’s Street Address (include apt. number)                      Student’s Date of Birth

City                      State                      Zip Code                      Student’s Email

Student’s Daytime Phone Number (include area code)

**B. Independent Student’s Family Information**

List below the people in your household. Include:

- **Yourself**
- Your spouse, if you are married
- Your children, if any, if you will provide more than half of their support from July 1, 2015, through June 30, 2016, or if the child would be required to provide your information if they were completing a FAFSA for 2015-16. Include children who meet either of these standards, even if they do not live with you
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2016.

If applicable, name of college for any household member who will be enrolled at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between 7/1/2015 and 6/30/2016.

Full Name	Age	Relationship	College
		<i>Self</i>	

Please attach a separate page to list additional family members

Student's Name \_\_\_\_\_

Student's R#: \_\_\_\_\_

**C. Independent Student's Income Information to Be Verified – Complete either section #1 or section #2**

**1. TAX RETURN FILERS – Complete this section if you, the student, filed or will file a 2014 income tax return with the IRS.** The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web. If the student has not already used the tool, go to FAFSA.gov, log into the student's FAFSA record, select "Make FAFSA Corrections," and navigate to the "Financial Information" section. From there, follow the instructions to determine if the student is eligible to use the IRS DRT to transfer 2014 IRS income information into the student's FAFSA. It takes up to 3 weeks for IRS income information to be available for the IRS DRT for electronic IRS tax return filers, and up to 11 weeks for paper IRS tax return filers. **Important note:** If you are married and you and your spouse filed separate 2014 tax returns, you must submit tax return transcripts for both you and your spouse.

**Check the box that applies:**

- I, the student, have used the IRS DRT in *FAFSA on the Web* to transfer 2014 IRS income tax return information into the student's FAFSA.
- I, the student, have not yet used the IRS DRT in *FAFSA on the Web*, but will use the tool to transfer 2014 IRS income tax return information into the student's FAFSA once the 2014 IRS income tax return has been filed.
- I, the student, am unable or chooses not to use the IRS DRT in *FAFSA on the Web*, and instead will provide the school a **2014 IRS Tax Return Transcript(s)**.  
A **2014 IRS Tax Return Transcript** may be obtained through the:

- Online Request - Go to [www.irs.gov](http://www.irs.gov), under the Tools heading on the IRS homepage, click "Get Transcript of Your Tax Records." Click "Get Transcript ONLINE" or "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript."
- IRS2Go App – Apple Online Store <https://itunes.apple.com/us/app/irs2go/id414113282?mt=8>  
Google Play at <https://play.google.com/store/apps/details?id=gov.irs>
- Telephone Request - 1-800-908-9946
- Paper Request Form - IRS Form 4506T-EZ or IRS Form 4506-T

\_\_\_\_\_ Check here if a **2014 IRS Tax Return Transcript(s)** is provided.  
 \_\_\_\_\_ Check here if a **2014 IRS Tax Return Transcript(s)** will be provided later.

Verification cannot be completed until the IRS tax return transcript(s) has been submitted to the financial aid office.

**2. NONTAX FILER – Complete this section if you, the student, will NOT file and is not required to file a 2014 income tax return with the IRS. Check the box that applies:**

- The student was not employed and has no income earned from work in 2014.
- The student was employed in 2014 and has listed below the names of all employers, the amount earned from each employer in 2014, and whether an IRS W-2 form is provided. List every employer even if the employer did not issue an IRS W-2 form.

Employer's Name	2014 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>	<i>Yes (example)</i>

Student's Name \_\_\_\_\_

Student's R#: \_\_\_\_\_

**D. Child Support Paid**

Complete this section if you or your spouse, if married, paid child support in 2014.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2014
<i>Marty Jones (example)</i>	<i>Chris Smith</i>	<i>Terry Jones</i>	<i>\$3,000.00</i>

**E. Supplemental Nutrition Assistance Program (SNAP)**

Check the box below if someone in your household received benefits from the Supplemental Nutrition Assistance Program (SNAP) sometime during the 2013 or the 2014 calendar years.

One of the persons living in this household received SNAP benefits in 2013 or 2014. If asked by College, I will provide documentation of the receipt of SNAP benefits during 2013 and/or 2014.

**F. Certification and Signatures**

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign and date.

**WARNING:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature

\_\_\_\_\_  
Date

*Submit this worksheet to the Richard Bland College Financial Aid Office.  
You should make a copy of this worksheet for your records.*