**RICHARD BLAND COLLEGE – NEW COURSE PROPOSAL**

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| Division: |
| Proposal Submitted by: |
| Course Title: |
| Discipline and course number\* |

\*Check with the Registrar to ensure that this course number is available.

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| --- | --- | --- | --- |
| Number of credit proposed |  | Prerequisites: |  |
| Will this be a repeatable “special topics” course? (Do you want students to be able to take this course more than once, if the topic changes?) | NO |  | YES |  |
| Date of first offering of this new course: Semester, Year |
| Frequency of offering this course: |
| Faculty who will likely teach the course |
| Are any new resources required (document in impact statement) | NO |  | YES |  |

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| Catalog Description: |

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| --- | --- | --- | --- | --- |
| Was this course taught previously as topics or an experimental course? | YES |  | NO |  |
| If yes, give Course Number/Title  | Semester Offered | Enrollment |
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|  |  |  |
|  | **CHECK HERE** if the proposed course is to be equated with earlier course offerings. (This means that students who took the earlier course will only be able to take this course to improve the grade earned in the first attempt.) |
| **NOTE**: If the proposed course has not been previously offered as a topics or experimental course, explain in the attached rationale statement why the course should be adopted even though it has not been tried out. |

**REQUIRED ATTACHEMENTS**:

1. Rationale Statement (Why is this course needed? What purpose will it serve? How does it help accomplish the current Strategic Goals of the College?

2. Impact Statement (Provide details about the Library, space, budget and technology impacts created by adding the new course. Include supporting statements from the Library, Information Technology Service, etc. as needed.)

3. Sample Syllabus

Submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_