

How To Accept Your Financial Aid Award

1. Access your myRBC account at www.rbc.edu and select "Info For" then select "MyRBC "
2. Enter Student ID- your R number- as your User ID. (Include the R).
3. Enter your PIN number (if you are logging in for the first time this number will be your birthday MMDDYY). Questions regarding your PIN number should be directed to Admissions (804) 862- 6249.
4. Select Financial aid Dashboard
5. From the Dashboard you will see the student requirements listed. Complete each requirement.
6. For the loans offered you will need to accept, decline or modify. If you accept the loans you will need to complete entrance counseling and sign the master promissory note via the studentaid.gov website.
7. After you complete each requirement, go back to the home tab to ensure you have completed all requirements.

**Note: Federal Pell Grants and Scholarships are automatically accepted.

**Once you have submitted your decision you cannot change it. To make subsequent changes, contact the Financial Aid Office at financialaid@rbc.edu. You may also submit change requests in-person in the Financial Aid Office (Enrollment Services Building).