



ACCESS FACTIVA

- Begin at the library web page: www.rbc.edu/library.
- Select **"Articles"** listed under **Find Items**.
- Select **"Factiva"** under **Browse by database name**.

LOGGING IN FROM OFF CAMPUS

- When selecting **"Factiva,"** you will be prompted to login if you are off-campus or in the residence halls. Your user name and password is the same one that you use to login to Blackboard.

FACTIVA Settings/Tools | DJ Idea Share | Logout | Support

Search Alerts News Pages Companies/Markets **DOWJONES**

Simple Search **Search Builder** Saved Searches

Free Text Search

Search Form

Examples

`rst=TMNBUS and environmentalists`

Concept Explorer [Beta]

Date: In the last 3 months Duplicates: Identical **Search**

SEARCHING FACTIVA

- To limit your search to major US newspapers and magazines, begin your search with the following: ***rst=TMNBUS and***
- Then enter terms to search such as ***environmentalists*** or ***cancer*** or ***DNA*** or ***biologists***, etc. (Note: Search only the title of an article by inserting this word after ***hd=***)
- Restrict the date as necessary.
- Click **"Search"** when ready to execute your search.
- To print an entire article, select **"Article Format"** rather than **"Headline Format."**