Richard Bland College
of WILLIAM & MARY

RICHARD BLAND COLLEGE
Academic Appeal Form

Please complete this form and attach an explanation for your appeal. The explanation must be:

- Typed or printed legibly in blue or black ink
- Written by the student requesting the appeal
- Explain 1) The circumstances that caused you to be not in compliance with the guidelines; 2) Why/how those circumstances are no longer affecting your academic performance; and 3) What your plans are to ensure your academic success in the future.

The Academic Appeal Committee must be able to confirm your extenuating circumstances based on the documentation that you provide from an objective third party (physician, counselor, social worker, teacher, religious leader, obituary notice of immediate family member, divorce decree, etc.).

Third Party Documentation must:

- Be submitted on official stationary with appropriate signatures
- Verify that the extenuating circumstance(s) occurred during the time frame referenced in your appeal
- Verify that the extenuating circumstance(s) will no longer influence your academic progress

All decisions of the Academic Appeal Committee are final and not subject to further appeal.

NAME _____
LAST FIRST MI MAIDEN

STUDENT ID _____AGE _____ BIRTHDATE _____

MAILING ADDRESS _____
STREET CITY STATE ZIP

_____/_____/_____
HOME PHONE NUMBER CELL PHONE NUMBER EMAIL

Submit your completed form to:
Office of Enrollment
11301 Johnson Road
South Prince George, VA 23805
Fax #: 804-862-6490
Email: studentsuccess@rbc.edu