

POLICY APPROVAL FORM
Richard Bland College of William & Mary

This form is used for the initial approval, amendment, or removal of a Richard Bland College of William & Mary policy. Once authorized with the President's signature, the policy will be posted to the Richard Bland College website www.rbc.edu or removed from the website if the request is for the removal of a policy. This approval form will be filed in the Office of the College Counsel along with the approved or removed policy, both of which may be reviewed upon request.

Policy Title	
Department	
Policy Editor	
Request Type	New <input type="checkbox"/> Amendment <input type="checkbox"/> Removal <input type="checkbox"/>

New/Amended/Removed Policy: See Attachment.

Reason for Request: _____

Authorized by (Senior Leader Name, signature, and date):

Reviewed by College Counsel (signature and date):

Effective Date: _____

President Signature and Date: _____