Transfer to W&M for a spring semester start

Prior to submitting the application, ALL of the following MUST be true:

- GPA 3.25+ (If you have repeated any courses both grades will be included in your GPA.)
- No conduct issues at RBC
- Earned at least 30 credits towards an Associate’s degree
- Upon Graduation 45 of the 60 credits required for the associates degree will have been earned at RBC.

The College of William & Mary stipulates seven conditions for transfer per the GAA (guaranteed admissions agreement).

Condition #6 states that to be recommended to W&M you must first meet with the Provost at RBC. Below are the steps and timeline necessary to be considered eligible for GAA:

**Spring Semester Checklist**

- Meet with your Learner Mentor to review the application process. – **Deadline February 1st**
- Write a personal statement, proofread, and revise it with your Learner Mentor. – **Deadline March 1st**
- Secure letters of recommendations from at least two of your professors. – **Deadline May 1st**

**Fall Semester Checklist**

- Schedule a meeting with the Provost by emailing (provost@rbc.edu) – **Deadline September 23rd**
  - Attach your personal statement to the email
  - Bring a completed copy of the Transfer College Report provided by your Learner Mentor to the meeting.
- Apply to William & Mary through “The Common Application” – **Deadline November 1st**
  - The application fee is waived for RBC students. Please choose "Other Fee Waiver" when you submit your application online.
Transfer to W&M for a spring semester start

Your personal statement should include:

☐ How RBC has prepared you for the academic rigors of William & Mary.
  ☐ This could include leadership roles outside of class (clubs, organizations, service, jobs, etc.).
  ☐ You may also want to include the way some of your more rigorous courses or life situations have challenged you and how you overcame those challenges.

☐ Your future plans (graduation date, aspirational degree and/or professional goals)
  ☐ Aspirational goals could be large, such as to become President of the United States, or more specific to post-baccalaureate work.

☐ Why do you want to attend W&M and how will they help you attain your goals?

☐ What do you offer W&M and what will you bring to their active and scholarly campus?

☐ Anything else about you that you feel is important for the Provost to know

*Your personal statement is going to the Provost; W&M will not see this document.*

How to secure letters of recommendation:

☐ It is highly recommended that these letters come from professors with whom you have established supportive, professional relationships.

☐ You should send your personal statement to your professor to help them better understand your goals and aspirations so they can write a more personalized letter for you.

☐ Give your professors as much advanced notice as possible to compose a letter on your behalf. Two weeks is the minimum notice you should give.

☐ It may be helpful to make sure you get at least one letter from a professor that teaches your intended major, however this is not a requirement.

☐ Professors should email letters of recommendation to provost@rbc.edu prior to your meeting with the Provost.