**Classroom Observation**

**Instructor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course/Section\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Observer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Observation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Subject Matter Covered \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Please check the appropriate rating, adding comments below the category when appropriate.)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Outstanding | AboveAverage | Good | NeedsImprovement | N/A |
| Started and ended class on time |[ ] [ ] [ ] [ ] [ ]
| Prepared to conduct class |[ ] [ ] [ ] [ ] [ ]
| Ensured students were engaged |[ ] [ ] [ ] [ ] [ ]
| Noticed and acted upon lack of engagement |[ ] [ ] [ ] [ ] [ ]
| Explained clearly the learning outcomes for session |[ ] [ ] [ ] [ ] [ ]
| Explained key concepts clearly |[ ] [ ] [ ] [ ] [ ]
| Responded to student questions |[ ] [ ] [ ] [ ] [ ]
|  |  |  |  |  |  |
| Showed enthusiasm |[ ] [ ] [ ] [ ] [ ]
| Treated students fairly and respectfully |[ ] [ ] [ ] [ ] [ ]
| Encouraged student participation |[ ] [ ] [ ] [ ] [ ]
| Provided feedback for students |[ ] [ ] [ ] [ ] [ ]
| Used multiple teaching techniques |[ ] [ ] [ ] [ ] [ ]
| Used available teaching technologies |[ ] [ ] [ ] [ ] [ ]
| Overall, provided an engaging class  |[ ] [ ] [ ] [ ] [ ]
| **Additional comments:** |

Observer Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I have discussed this observation with the above and wish to make the following comments:

Instructor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

Dir of Academics Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please file the original form with the office of the Provost, with copies to the instructor and the appropriate chairperson.*