**Classroom Observation**

**Instructor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course/Section\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Observer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Observation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Subject Matter Covered \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Please check the appropriate rating, adding comments below the category when appropriate.)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Outstanding | Above  Average | Good | Needs  Improvement | N/A | |
| Started and ended class on time |  |  |  |  |  | |
| Prepared to conduct class |  |  |  |  |  | |
| Ensured students were engaged |  |  |  |  |  | |
| Noticed and acted upon lack of engagement |  |  |  |  |  | |
| Explained clearly the learning outcomes for session |  |  |  |  |  | |
| Explained key concepts clearly |  |  |  |  |  | |
| Responded to student questions |  |  |  |  |  | |
|  |  |  |  |  |  | |
| Showed enthusiasm |  |  |  |  |  | |
| Treated students fairly and respectfully |  |  |  |  |  | |
| Encouraged student participation |  |  |  |  |  | |
| Provided feedback for students |  |  |  |  |  | |
| Used multiple teaching techniques |  |  |  |  |  | |
| Used available teaching technologies |  |  |  |  |  | |
| Overall, provided an engaging class |  |  |  |  |  | |
| **Additional comments:** | | | | | | |

Observer Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I have discussed this observation with the above and wish to make the following comments:

Instructor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

Dir of Academics Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please file the original form with the office of the Provost, with copies to the instructor and the appropriate chairperson.*