



# Richard Bland College

of WILLIAM & MARY

## GUIDELINES FOR RICHARD BLAND COLLEGE PUBLIC COMMENT PERIOD ON TUITION/FEE INCREASES

- Richard Bland College (the College) will hold a budget hearing for the public followed by a comment period whenever any type of tuition increase is proposed, including but not limited to in-state, out-of-state, undergraduate, graduate, and differential tuition rates for specific programs. This workshop/public comment period will be held at least 30 days prior to the Board's vote on tuition and fees. Public notice for these meetings will be given as required by law.
- At least three members of the Board of Visitors will be present for the public comment period, including at a minimum the Chair or Vice Chair and a member of the Richard Bland College Committee.
- The hearing will begin with a presentation delivered by the College administration that gives the background and history of the College's tuition and fees and factors considered in developing the proposed percentage change and will be followed by a public comment period.
- Speakers can sign up on a first-come, first-served basis for the public comment period. Speakers will be asked to specify their affiliation with the College, e.g., current student, parent, alum, faculty/staff, member of the public, etc.
- Following the presentation, the public comment period will be held for 60 minutes. Additional time may be allotted, if needed, based on the number of those present who have not spoken.
- Each speaker will be requested to limit their comments to only proposed tuition and fees and their intended uses. Speakers wishing to have their comments entered in the public record must bring a copy.
- Written comments will also be accepted from the date that the public notice is issued and may be submitted in hard copy, via email, or online. Instructions for doing so will be included in the public notice.
- The full Board of Visitors will be sent all written comments following the public hearing.
- The BOV will periodically review these public comment guidelines, re-evaluate the time allotted for public comment based on demand, and modify the guidelines as appropriate.