



# Richard Bland College

of WILLIAM & MARY

## Housing Procedures 2020 - 2021

### Housing Requirements

- Be enrolled at RBC full time (12 credits)
- Paid required damage deposit for housing
- Completed online application for housing

### How do I apply?

**RETURNING Student Application (Priority is March 31)**  
**NEW Student Application**

1. Go to <http://housing.rbc.edu/login> and login with your RBC credentials
2. Click Apply for Housing and select correct application to complete.

Students will be required to pay fees at time of application in order for the application to be considered complete.

### How do I select a room?

**Room Selection is for Returning Students ONLY**

1. During your lottery time go to MyHousing
2. Click room & roommate selection
3. Click select a room (to select a room)
4. Click select dining (to select a meal plan)

Students who have not completed all housing requirements will not receive a lottery appointment and thus can not select a room.

### Where do I make payments?

Damage deposit is due at the time the online application is completed. Those paying in cash should visit:  
In person @ the Business Office  
Enrollment Services Building (formerly CSA) - 11301  
Johnson Road, South Prince George, VA 23805

### What do I owe and when is it due?

**New Students must pay a Housing Damage  
Deposit fee of \$150.00**

The deposit is refundable once the student has graduated or permanently left the residence halls. Damage to a room, suite, or common are can result in a reduced refund or no refund.

### How do NEW students select a roommate?

1. Ensure your requested roommate has completed all housing requirements.
2. Place their first and last name on the housing application under potential roommates.

**Students can only select 1 roommate. Requests can not be made for other rooms within an apartment. Requests must be made before assignment of room.**

All residents are required to have a immunization record on file in the Office of Residence Life. Immunization records are due the first day of move in. Certificate of Immunization Records can be found at [www.rbc.edu](http://www.rbc.edu) under Residential Living.

### When do I have to move in?

Students who are assigned a room must move in by the deadline (1 day after published move-in date) or their room may be forfeited:

**4th Floor:** August 20th, 9am–12pm

**2nd Floor:** August 20th, 1pm–4pm

**3rd Floor:** August 21st, 9am–12pm

**1st Floor:** August 21st, 1pm–4pm

Rooms will be assigned based on: the date fees are paid, application is completed, & course registration is completed.



## Items To Bring

- 24" Television
- DVD Player & Headphones
- 2 or 3 Way Cable Splitter and Cable cord
- Alarm Clock
- Emergency Kit (batteries, flash lights, & first aid)
- Insurance (medical/property)
- Small Refrigerator (up to 3.6 Cubic Feet)
- Area Rug
- Broom and Dustpan
- Waste Basket
- Cleaning Supplies, to include trash bags
- Laptop/Notebook
- Desk Lamp
- Fan
- Surge Protector
- Iron & Ironing Board
- Kitchenware (pots, pans, plates, cups, utensils)
- Sewing Kit
- Comforter Set, Sheets (EXL Twin), & Mattress Cover
- Toiletries
- Pillow
- Bicycle with lock
- Shower Shoes

- Toiletries
- Towels
- Formal/Semi-Formal Attire
- Professional Business Attire
- Winter Coat, Hat, Scarf, Gloves, Boots
- Bathrobe

## Items Not To Bring

- Hookahs
- Hover Boards
- Ceiling fans, light dimmer switches, door locks
- Personally owned large appliances
- Wall-mounting televisions
- Electronic heaters or electronic blankets
- Waterbeds
- All command strips products (hooks)
- Air Conditioner
- Large Stereo Equipment
- Exercise Equipment
- Extension Cords (Heavy duty /lightweight)
- Multi-Plug Adapters
- Scented Plug-Ins with Socket Extensions
- Fireworks, explosives and./or explosives chemicals
- Double-sided foam tape or duct tape
- Lava lamps, halogen lamps, candles, incense, or open flames

Office of Residence Life  
 residencelife@rbc.edu  
 11301 Johnson Road  
 South Prince George VA 23805  
 (804) 862-6161