STUDENT INFORMATION WITHHOLDING

STUDENT INFORMATION

___________________________________________________________________
R# ___________________________________ Student ID #

Student Name (Last, First, MI) Student ID #

RBC Email Address Phone # Effective Date of this Request

READ CAREFULLY

Send your completed form from your RBC email address only to recordshelp@rbc.edu

The Family Rights and Privacy Act of 1974 (FERPA) is published in the College Catalog available by going to www.rbc.edu and searching "Catalog," then FERPA). According to FERPA, a student must consent in writing to the release of his/her Academic records (select below).
Please complete and sign this form to request that your directory information be withheld.

____________________________________________________     _____________________________________________________
Person(s) who may not receive directory information

____________________________________________________     _____________________________________________________
Relationship to the student (Parent, Spouse, Employer, etc.)

_____ /_____ /______________ TO _____ /_____ /______________
Begin Date End Date

Student Declaration:
I understand the Family Rights and Privacy Act of 1974. Based on my rights in accordance with the Act, I request Richard Bland College to withhold directory information to the person(s) named above.

____________________________________________________     ______________________________
Student’s signature Date

Revised 05-20-21 dd