



Richard Bland College

of WILLIAM & MARY

Richard Bland College Diploma Replacement Request

INSTRUCTIONS

1. Submit completed form and money order or certified check to: Richard Bland College, Office of Records and Registration, 11301 Johnson Road, South Prince George, VA 23805
2. The replacement diploma fee is \$25 unless otherwise noted.
3. Allow 10-12 weeks for delivery of replacement diploma.

There is no replacement fee if your name is misspelled (Include picture of diploma)

Print Clearly (indicate name used while enrolled)

Full Name			R Number or Last 4 digits of SSN	
Mailing Address – Street			Country	
City	State	Zip/Postal Code	Telephone	
Birthdate	Year/Semester Degree Earned Year _____ <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring <input type="checkbox"/> Summer			
Degree Earned	E-mail Address			

By my signature below, I certify that I am a graduate of Richard Bland College. I understand that the diploma will be mailed to the above address and will bear the signatures of current officials.

Student Signature	Date
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For Office Use Only

OFFICE USE ONLY	
Check received	Date ordered _____
Degree/holds verified	Date mailed _____