Richard Bland College
of WILLIAM & MARY

STUDENT INFORMATION RELEASE

STUDENT INFORMATION

_____ **R#** _____

Student Name (Last, First, MI)   Student ID #

_____@ _____ (____) _____ ____ /____ /_____

RBC Email Address   Phone #   Effective Date of this Request

READ CAREFULLY

Send your completed form from your <u>RBC email address</u> only to recordshelp@rbc.edu

The Family Rights and Privacy Act of 1974 (FERPA) is published in the College Catalog available by going to www.rbc.edu and searching "Catalog," then FERPA). According to FERPA, a student must consent in writing to the release of his/her <u>Academic</u> records (select below).

Please complete and sign this form to authorize the release of your academic, financial and disciplinary records for the tenure of your enrollment to Richard Bland College of William & Mary to the individual(s) indicated below.

_____ _____

Person(s) who **may** access your records

_____ _____

Relationship to the student (Parent, Spouse, Employer, etc.)

Please select a passcode and provide it to the person(s) who may access your records listed above
(**NOTE**: Passcode must be a combination of 6 characters, numbers and/or letters*)

*not case-sensitive

Student Declaration:

I understand the Family Rights and Privacy Act of 1974. Based on my rights in accordance with the Act, I request Richard Bland College to release academic, financial aid, and enrollment information to the person(s) named above.

_____ _____

Signature   Date