

RBC Faculty Research Incentive Program

Purpose and Goal

Provide faculty with funds to support research interests and encourage active participation in scholarly research across the campus. In the long term, this initiative aims to help support the development of distinguished and comprehensive research exploration at the college.

Faculty that submit applications and are approved for the program will receive a minimum of \$5,000 to support their research.

For research to qualify for the incentive program, the research project must cover at least 1 of the 5 criteria: STEAM (Science, Technology, Engineering, Arts, & Mathematics), Mindfulness, Women's Health, Academic Success (i.e. retention, engagement, class environment), or Mental Health.

Steps for Submission

Step 1: Develop and Draft Research Proposal

Step 2: Complete Research Intent Form

Step 3: Complete Funds Allocation Form

All documents and forms must be completed, signed and emailed to sreed@rbc.edu by **the 2nd Tuesday in November each year** to be considered for the program.

About the Award

2-3 faculty members will each be awarded a minimum of \$5,000 to support research for the academic year. These awards may be approved for up to a maximum funding of \$15,000. The amount of funding allocated is contingent upon the scope of the proposed project and the incorporation of RBC's campus. The award can be distributed to faculty in one of two ways, either as a course(s) buy-out or as a monetary payment to support the research project.

The funds from the award can be used to support expenses which include, but are not limited to, travel to conduct research, purchase of research services, funding for student research assistants, or acquiring research materials.

Faculty receiving research incentive funds will be required to hold at least 1 faculty event and 1 student event on RBC's campus in support of the project. Examples include but are not limited to seminars, health events, and creative workshops.

- Awards will be announced no later than the following Spring (January – February)

Criteria:

Research selected to be awarded funding will be based on:

- The adequate contextualization of the proposed project
- How well the topic addresses one of the research criteria's
- The outline and details of methodology
- Proposed fund allocation
- How well the proposed research benefits RBC's Campus

What is a course buyout?

In a course buy-out, the faculty member is able to use funds from the incentive program to buy their time from a course(s) so that it can be spent working on a funded project. The funds are used to pay for a portion of the faculty's salary equivalent to time released from the course(s).

Note: *The Office of Research and Innovation will be available to assist awardees with project support as needed.*

RBC Faculty Research Intent Form

Faculty Name:

Department:

Section I: Eligibility

I am a

☐ Faculty member of staff member

My research covers the following category (mark all that apply)

☐ STEAM ☐ Mindfulness ☐ Women's Health ☐ Academic Success ☐ Mental Health

Section II: Incentive Payment (please mark one)

☐ Use award ONLY to participate in a course buyout (Complete Section III)

☐ Use award as funds to support research project AND participate in course buyout (Complete Section III)

☐ Use award ONLY as funds to support approved research project (Skip Section III)

Section III: Description of Workload

Expected Workload for Spring 2023

% Instructing

% Research

- Brief Description of Expected Course Workload

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Section IV: Description of Research

- Brief Description of Proposal including methods

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- Purpose and key anticipated outcomes or benefits

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Note: *The Office of Research and Innovation will be available to assist awardees with project support as needed.*

Funds Allocation Form

This form must be completed.

Faculty Name:

Department:

- Outline the expected allocation of funds

Amount	Activity	Date

<i>Amount Spent to Date</i>	
<i>Amount Available to Date</i>	

I certify that I have completed this form both truthfully and in its entirety to the best of my ability. All the information provided is both accurate and correct.

Signature: _____