



**Richard Bland College**  
**BOARD OF VISITOR**

**INTERIM PRESIDENTIAL SEARCH COMMITTEE MINUTES**

25 November 2025

The Interim Presidential Search Committee of the Board of Visitors of Richard Bland College (RBC or College) met in open and closed sessions on Tuesday, November 25, 2025, at 3:00 p.m. at the Academic Innovation Center Boardroom, located at 11301 Johnson Road, South Prince George, VA 23805.

**COMMITTEE MEMBERS PRESENT:**

Albert Poole, Chair

Lilli Brown

Hon. Sam Parham

Chuck Patton (Mr. Patton participated remotely from Saint John, U.S. Virgin Island. Va. Code . § 2.2-3708.3(B)(4) allows for remote participation for personal matters. Mr. Patton had a prior trip scheduled for this day and could not participate in-person).

Jason Pode

Vickie Schray (Ms. Schray participated remotely from Alexandria, Virginia. Va. Code § 2.2-3708.3(B)(3) allows for remote participation if the member's principal residence is more than 60 miles from the meeting location.)

Others joining the meeting virtually included the following:

Jennifer Muller, Founder & Managing Partner, Academic Career & Executive Search

Ann Costantino, Managing Director, Academic Career & Executive Search

Nathan Moberley, College Counsel

Gerrit Smith, Senior Executive Administrator and Clerk to the Board of Visitors

**CALL TO ORDER AND QUORUM CONFIRMATION**

Chair Albert Poole called the inaugural meeting of the Committee to order at 3:07 p.m., recognized the presence of a quorum, and welcomed attendees to the meeting.

**MOTION TO GO INTO CLOSED SESSION**

Chair Poole then asked for a motion to be made that the Committee convene in a closed meeting pursuant to Va. Code § 2.2- 3711(A)(1) “[d]iscussion, consideration, or interviews

of prospective candidates for employment,” specifically, for the purpose of reviewing and discussing applications for the Interim President position.

Motion was made by Mr. Sam Parham and seconded by Secretary Vickie Schray. The motion passed unanimously by voice vote.

### **MOTION TO COME OUT OF CLOSED SESSION**

Chair Poole made the following motion to return to open session at 4:21 p.m.

Va. Code § 2.2-3712 requires that after the closed session, a roll call vote needs to be taken to certify that the members only discussed matters lawfully exempt from open meeting requirements and that only such public business matters as were identified in the motion convening the closed meeting were discussed by the Executive Committee of the RBC Board of Visitors.

The motion was seconded by Secretary Schray, and Chair Poole called for a roll call vote. Clerk Gerrit Smith called the roll and Chair Poole, Secretary Schray, Mr. Parham, Mr. Chuck Patton, Mr. Jason Pode, and Ms. Lillie Brown all “certified yes.”

Chair Poole then provided notice that the Committee will conduct virtual interviews of candidates for the Interim President position in closed session between now and December 10, 2025, pursuant to Va. Code § 2.2-3712(B). That Code section provides that the notice provisions of FOIA do “not apply to closed meetings of any public body held solely for the purpose of interviewing candidates for the position of chief administrative officer. Prior to any such closed meeting for the purpose of interviewing candidates, the public body shall announce in an open meeting that such closed meeting shall be held at a disclosed or undisclosed location within 15 days thereafter.”

### **ADJOURNMENT**

There being no further business, Chair Poole adjourned the meeting at 4:22 p.m.

**Approved on 12 January 2025**