



## RICHARD BLAND COLLEGE

# GUIDE TO VETERAN'S BENEFITS

The Richard Bland College Office of Financial Aid Guide to Veteran's Benefits provides an overview of the GI Bill educational benefits process and should be used as a resource to help answer common questions regarding financial aid. It's not, however, all-inclusive. For any additional questions, please contact your School Certifying Officer (SCO) located in the Financial Aid Office at (804) 862-6260 for further assistance.

We are here to help to make your decision to attend college a rewarding experience! The benefits you have earned as a result of your military service will assist you in making your goals a reality.

## RBC OFFERS GI BILL BENEFITS

This institution is approved to offer GI Bill educational benefits by the Virginia State Approving Agency. "GI Bill® is a registered trademark of the U.S. Department of Veteran Affairs (VA). More information about education benefits offered by the VA is available at the official U.S. government website at <http://www.benefits.va.gov/gibill>."

## GET QUALIFIED

### HOW DO I FIND OUT ABOUT BENEFITS?

- Go to: <https://www.benefits.va.gov> to explore which benefits for which you may qualify.

### WHAT IF I AM TRANSFERRING FROM ANOTHER SCHOOL?

- Go to: [https://www.benefits.va.gov/gibill/handouts\\_forms.asp#educationforms](https://www.benefits.va.gov/gibill/handouts_forms.asp#educationforms) to complete a Request for Change of Program or Place of Training form.

### WHAT ARE SOME BENEFITS?

Depending on the program qualification, you **may** be eligible for:

- Tuition
- Fees
- Book Stipend
- Monthly housing allowance (MHA)

### WHAT DOCUMENTS DO I NEED?

- DD-214 if applicable (1 time only)
- Certificate of Eligibility (COE)-first time you enroll
- Copy of Academic Grid-each semester
- Copy of Schedule/bill- each semester



## GRIEVANCE PROCEDURE

"The Virginia State Approving Agency (SAA), is the approving authority of education and training programs for Virginia. Our office investigates complaints of GI Bill beneficiaries. While most complaints should initially follow the school grievance policy, if the situation cannot be resolved at the school, the beneficiary should contact our office via email [saa@dvs.virginia.gov](mailto:saa@dvs.virginia.gov)."

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## CHECKLIST

- Apply for admissions at RBC [www.rbc.edu/admissions](http://www.rbc.edu/admissions)
- Apply to utilize your GI Bill <https://www.benefits.va.gov/gbill/>
- Obtain Certificate of Eligibility (COE)
- Present COE to School Certifying Officer (SCO)
- Decide on Degree Program
- Register for Classes

## HELPFUL NUMBERS

Admissions	804 862 6100 ext 6249
Financial Aid/SCO	804 862 6260
Registrar	804 862 6100 ext 6247
Business Office	804 862 6100 ext 8100
VA/benefits	888 442 4551
FAFSA	800 433 3243

## GI PROGRAMS & OTHER PROGRAMS

### GI PROGRAMS

Chapter 30 MGIB (Montgomery)  
Chapter 31 Vocational Rehab  
Chapter 32 VEAP  
Chapter 33 Post 9/11  
Chapter 35 DEA/or FRY  
Chapter 1606 MGIB-reserves  
Chapter 1607 REAP  
VA National Guard

### OTHER PROGRAM

Tuition Assistant T/A  
(Contact Business Office)  
VMSDEP (Virginia state program)

## REMEMBER...

- Apply for FAFSA by March 1st of each year at ([www.studentaid.gov](http://www.studentaid.gov)).
- Go to <https://va.gov/> to learn about benefits and apply.
- Contact your RBC SCO (school certifying officer) to present your Certificate of Eligibility and inform of any changes to your schedule including adding, or dropping classes.

## SCAN FOR MORE INFORMATION ABOUT RBC AND YOUR VETERAN'S BENEFITS.



## GET QUALIFIED (CONT.)

A GI certification may be submitted as soon as classes are open for registration. All students will be initially certified for 0.00 hours until the official add/drop period ends. Please visit your SCO at the end of the add drop period to make sure your hours are properly reflected for "official certification".

## OTHER FINANCIAL AID

In addition to your VA benefits, you may apply for other federal financial aid by completing the FAFSA for the academic years you plan to attend. The application is free and may supplement your cost of education. You may apply at [www.studentaid.gov](http://www.studentaid.gov)

Federal aid may include grants and loans depending on your submitted information. If there are external scholarships that you are projected to receive, please notify your SCO in the financial aid office. Please ensure that you complete the FAFSA for the intended year of enrollment. The application can be completed starting in October of each academic year. You should list Richard Bland as a school of choice with school code 003707 to ensure that we receive your processed application. If you are selected for a federal process of "verification", you may be contacted for additional information by our verifying partner **Inceptia** and as a result may be required to provide additional information.

## CERTIFICATION AND PAYMENT

Once you have been admitted and have registered, contact your SCO and provide your Certificate of Eligibility (COE) to have your courses certified for the semester to activate benefits. Report any add/drops immediately for adjustment to prevent your indebtedness for overpayment.

## BOOKS

Richard Bland is committed to assisting students to be prepared for the first day of classes. With this in mind, book vouchers are available for qualified students once the semester begins.

Please visit <https://www.rbc.edu/> for details each semester or contact the business office for updates.

The voucher can only be used for purchases in the RBC bookstore. Final charges will be based on actual purchases and will appear on your student account.