



Richard Bland College

BOARD OF VISITORS

POSITION DESCRIPTION: INDIVIDUAL BOARD MEMBER

I. Role Summary

Members of the Richard Bland College (RBC) Board of Visitors serve as fiduciaries of the institution, responsible for advancing its mission, ensuring its long-term sustainability, and stewarding the public trust. Individual members are expected to uphold the highest standards of integrity, informed decision-making, and accountable governance, consistent with AGB principles and Virginia statutory requirements for public university boards.

II. Key Responsibilities

A. Fiduciary & Governance Responsibilities

- **Duty of Care:** Prepare for, attend, and actively participate in all meetings; review materials in advance; exercise independent, informed judgment.
- **Duty of Loyalty:** Put institutional interests above personal or external interests; avoid and disclose conflicts of interest.
- **Duty of Obedience:** Ensure compliance with applicable laws, policies, accreditation standards, and the mission of RBC.
- **Stewardship of Institutional Resources:** Oversee financial sustainability, approve budgets, and monitor financial performance.
- **Risk Oversight:** Monitor institutional risks, including academic quality, enrollment, finance, compliance, data security, and campus safety.

B. Strategic Leadership

- Contribute to and support long-term strategic planning.
- Maintain a clear distinction between governance (board responsibility) and management (presidential/administrative responsibility).
- Participate in goal-setting and performance evaluation of the President.
- Support organizational assessment and board self-evaluation.

C. Advocacy & Ambassadorship

- Serve as an informed, positive ambassador for the College, its mission, and its students.
- Promote RBC's reputation, visibility, and engagement in the Commonwealth and beyond.

D. Academic Quality & Student Success

- Make student learning and student success the lens through which all proposals are deliberated.
- Monitor academic program quality, accreditation status, and educational outcomes.

E. Ethical Conduct & Professionalism

- Adhere to the Board's bylaws, code of conduct, and confidentiality requirements.
- Participate in ongoing training and professional development (AGB, SCHEV, Commonwealth training).
- Maintain civility, respect, and constructive engagement with fellow board members and college leadership.

III. Time Commitment Expectations

- Attend all regular and special board meetings (typically 3 per year).
- Dedicate 4–5 hours for meeting preparation and engagement activities.

IV. Qualifications & Attributes

- Demonstrated commitment to public higher education and student success.
- Integrity, independence, good judgment, and ability to collaborate.
- Understanding of fiduciary responsibilities in a public-sector context.
- Experience in one or more of: education, finance, law, public service, business, risk management or strategic planning.

V. Appointment Terms

- Appointed by the Governor of Virginia, subject to statutory term limits and reappointment provisions.
- Members serve without compensation but may receive reimbursement of authorized expenses.